

Apply Early Time Line



- Application period:
5/23/2011 – 6/30/2011
- Application deadline:
6/30/2011
- Review and ranking of
applications:
6/30/2011 – 10/31/2011
- Notification of selection
11/1/2011

The application packages,
Publications 1101 and 4671,
will be available starting
May 23, 2011.

Check out **IRS.gov** for
additional program
information –

Search keyword: **TCE or VITA**

General Contact Information

TCE

Email: TCE.Grant.Office@irs.gov

Phone: 404.338.7894

VITA Grant

Email: Grant.Program.Office@irs.gov

Phone: 404.338.7894

IRS-SPEC
Grant Program Office, Stop 420-D
401 West Peachtree Street, NE
Atlanta, GA 30308

Providing Community Service to Millions

Tax Counseling
for the Elderly

TCE

Grant Programs

Helping YOU Help OTHERS

VITA Volunteer Income
Tax Assistance



TCE

Tax Counseling for the Elderly

The Tax Counseling for the Elderly (TCE) program was established in 1978 to:

- Provide tax counseling and return preparation to persons 60 years of age or older; and
- Provide training and technical assistance to volunteers who serve the elderly community by furnishing assistance and preparing Federal income tax returns free of charge.



TCE

Publication 1101, *Tax Counseling for the Elderly 2012 Application Package and Guidelines for Managing a TCE Program*, provides complete details on eligibility and the application process.



VITA

Publication 4671, *Volunteer Income Tax Assistance Grant 2012 Program Overview and Application Package*, provides complete details on eligibility and the application process.



VITA

Volunteer Income Tax Assistance

The Volunteer Income Tax Assistance (VITA) Grant program was established in 2007 to:

- Enable VITA program to extend services to underserved populations in hardest-to-reach areas, both urban and non-urban;
- Increase the capacity to file returns electronically;
- Heighten quality control;
- Enhance training of volunteers; and
- Improve the accuracy rate of returns prepared at VITA Sites.

Both the **TCE** and **VITA Grant** programs allow organizations to apply for annual funding for up to three years.

This change should benefit applicant organizations. It:

- Eliminates need to file full application each year;
- Allows partners to focus efforts on growing the program; and
- Empowers partners to make strategic decisions in anticipation of continued funding.

Organizations interested in applying for the TCE and VITA grants should review these publications closely.

TCE Eligibility Criteria

- Must be compliant with federal tax filing and payment requirements;
- Must not be debarred or suspended from Federal contracts, grants or cooperative agreements;
- Must provide a Dun & Bradstreet Universal Number;
- Must be registered in the Central Contractor Registry and maintain an active status;
- Must be a private or public non-profit organization qualifying for tax exemption under Section 501 of the Internal Revenue Code of 1986;
- For previous recipients of the grant, must have submitted all required reports timely;
- Must have capacity to file returns electronically;
- Must have experience in coordinating volunteer programs; and
- May not be a federal, state or local governmental agency.

VITA Grant Eligibility Criteria

- Must be compliant with federal tax filing and payment requirements;
- Must not be debarred or suspended from Federal contracts, grants or cooperative agreements;
- Must provide a Dun & Bradstreet Universal Number;
- Must be registered in the Central Contractor Registry and maintain an active status;
- Must be a private or public non-profit organization qualifying for tax exemption under Section 501 of the Internal Revenue Code of 1986;
- For previous recipients of the grant, must have submitted all required reports timely;
- Must have capacity to file returns electronically;
- Must provide dollar-for-dollar matching funds for monies requested; and
- May be a state or local government agency including Native American Tribal governments.