

2002

Military Condensed VITA Quick Reference Guide



Department of the Treasury
Internal Revenue Service

www.irs.gov

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Catalog Number 34183E

The IRS Mission

Provide America's taxpayers top quality service by helping them understand and meet their tax responsibilities and by applying the tax law with integrity and fairness to all.



How to Use This Guide

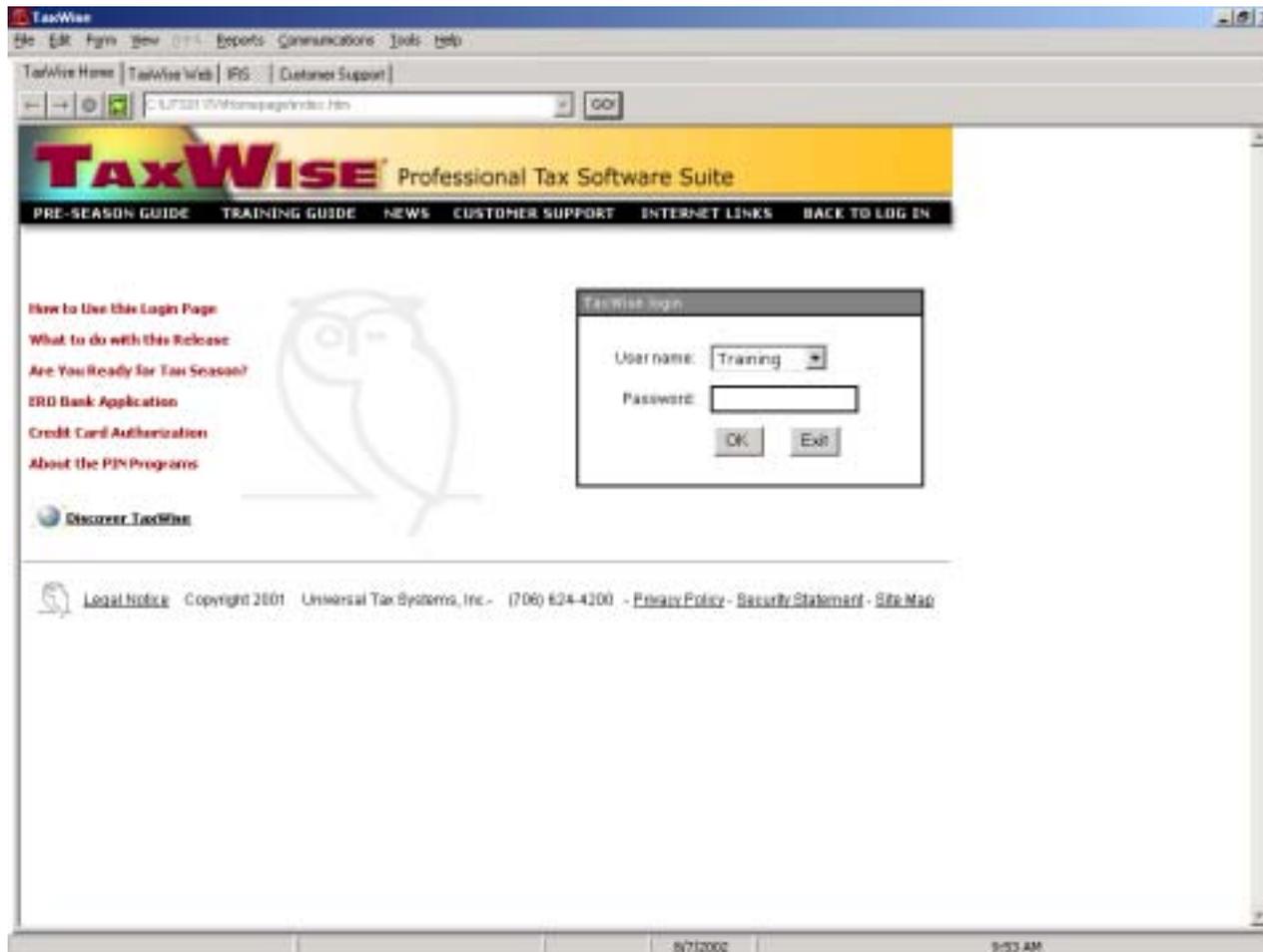
- Must use with tax preparation software.
- Before you begin – be sure you are in the correct User Name Screen.
- This guide follows the 1040 format.

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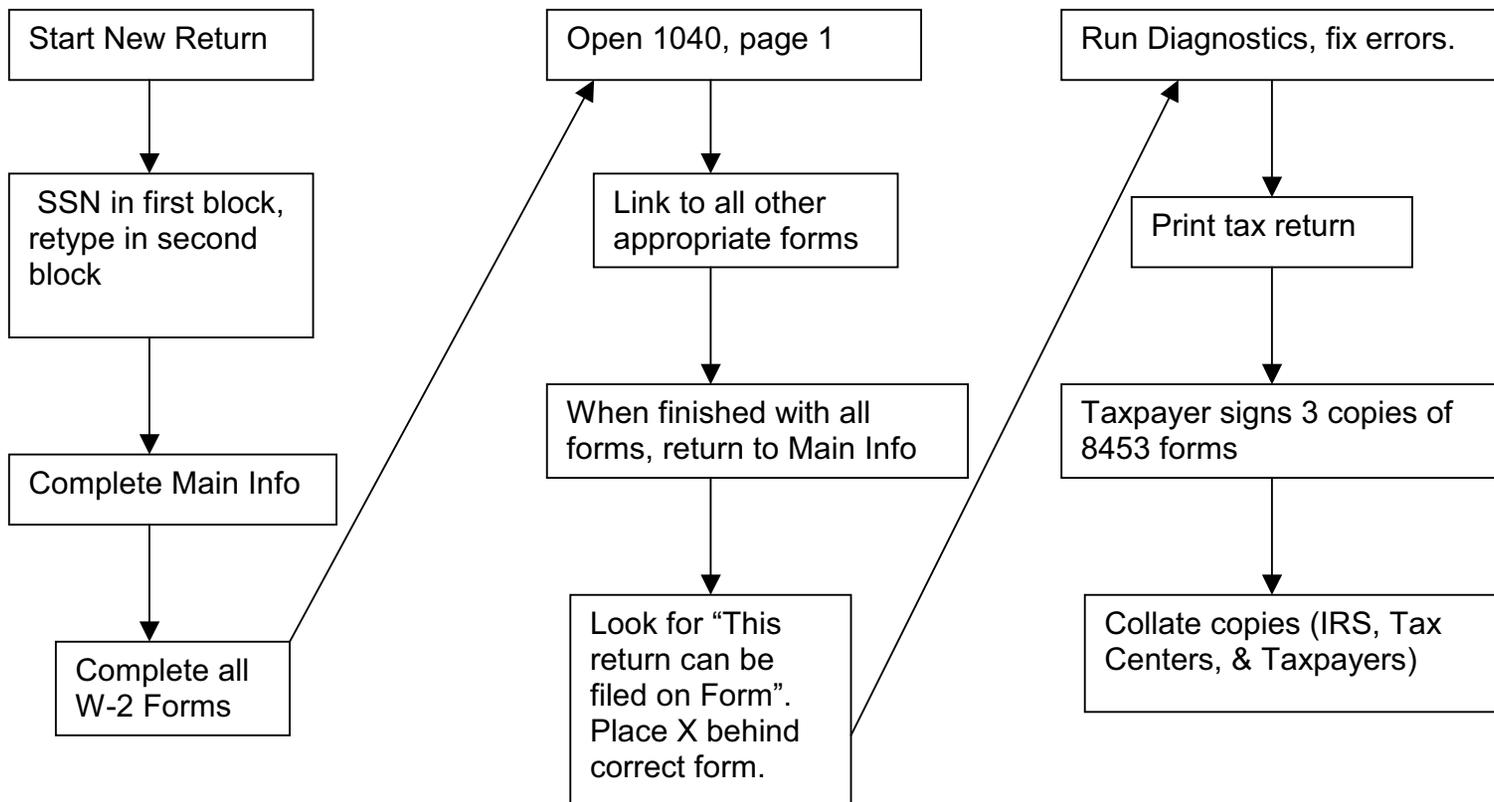
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Military Quick Reference Guide

This text is intended for use in conjunction with TaxWise, the e-file software produced by Universal Tax Systems, Inc.

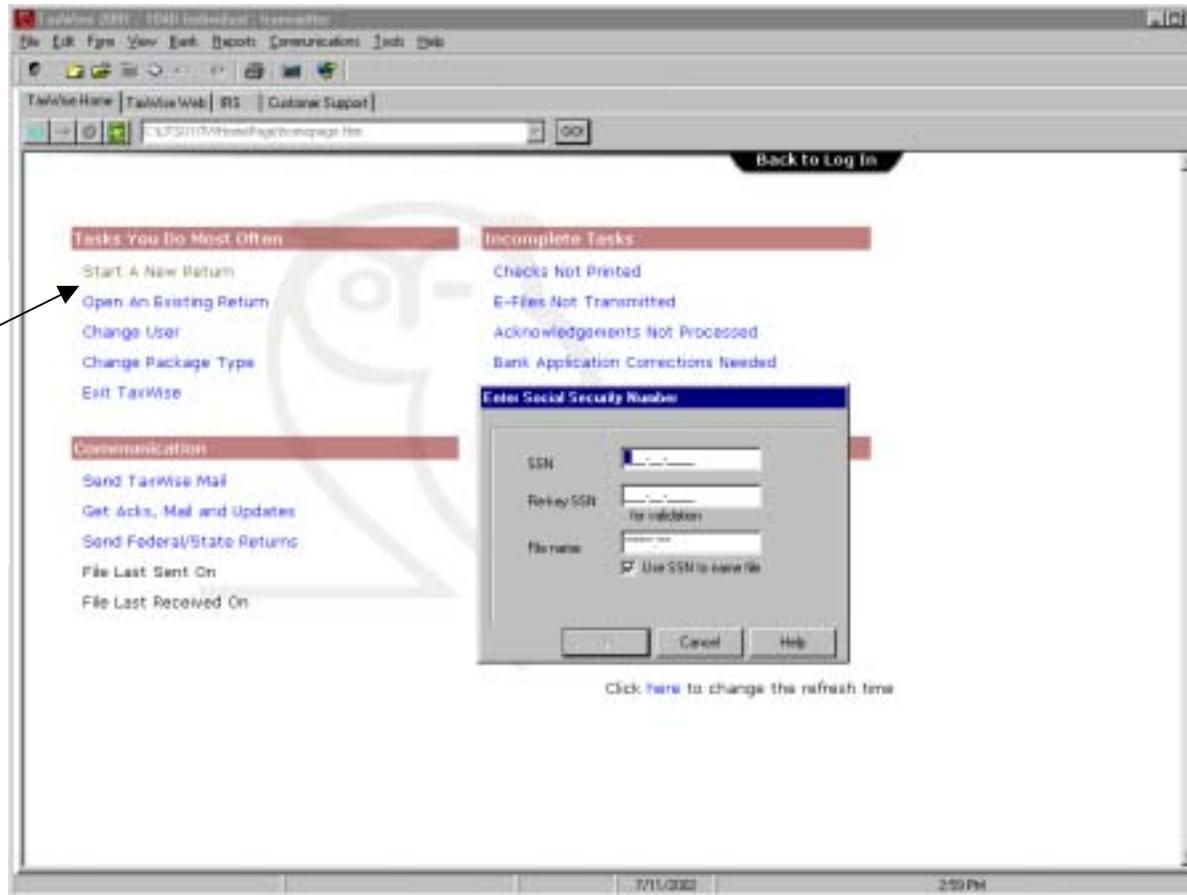


TaxWise Flow Chart



Start a New Return

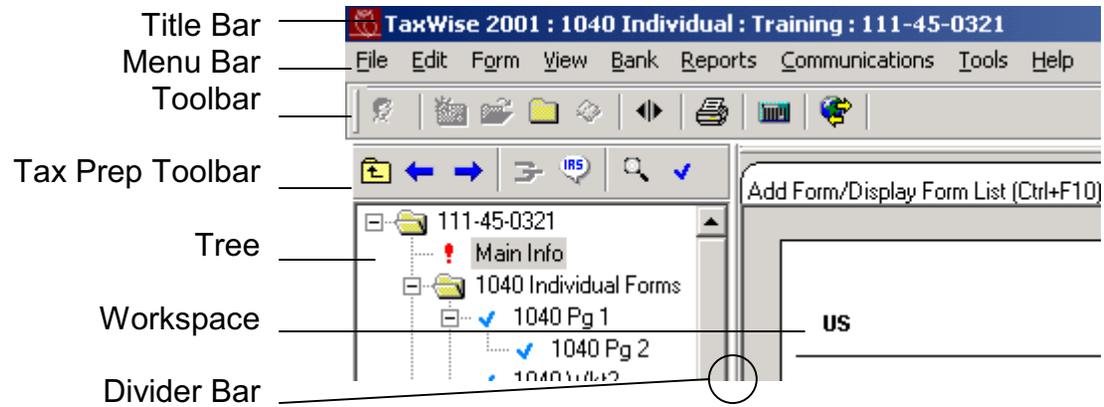
Click here to start a new return



Tax Tip: Check SSN from two different sources.

The Return Opens

The return opens with forms list (tree) on left side and specific form (workspace) on the right.



TaxWise Quick Reference Card

Shift	IRS Help		Un-Estimate		Shift				Un-Override	Shift	Remove Form	Add Copy	Pause Timer
	F1	F2	F3	F4		F5	F6	F7	F8		F9	F10	F11
No Shift	TW Help		Estimate		No Shift	Calculator	Second Form	Return Status	Override	No Shift	Link	Close Form	Insert Variable

COLOR SCREEN

Yellow Calculated Entries
 Green Non-Calculated Entries
 Red Block Required Entries
 Red on Gray Overridden Entries
 White on Red Estimated Entries
 Yellow Block Scratch Pad Attached

**“Who Must File”
Filing Requirements for Most People**

If your filing status is...	AND at the end of 2002 you were*	THEN file a return if your gross income** was at least...
Single	Under 65 65 or older	\$ 7,700 8,850
Married filing jointly***	under 65 (both spouses) 65 or older (one spouse) 65 or older (both spouses)	\$13,850 14,750 15,650
Married filing separately	Any age	\$ 3,000***
Head of household	Under 65 65 or older	\$ 9,900 11,050
Qualifying Widow(er) with dependent child	Under 65 65 or older	\$10,850 11,750
<p>*If you turned age 65 on January 1, 2003, you are considered to be age 65 at the end of 2002.</p> <p>**Gross income means all income you received in the form of money, goods, property, and services that are not exempt from tax including any income from sources outside the United States (even if you may exclude part or all of it). Do not include social security benefits unless you are married filing a separate return and you lived with your spouse at any time in 2002.</p> <p>***If you did not live with your spouse at the end of 2002 (or on the date your spouse died) and your gross income was at least \$3,000, you must file a return regardless of your age.</p>		

“Who Must File” Filing Requirements in Special Situations

Self employed taxpayers must file if net earnings are \$400 or more.

Dependent — single and under 65 (most students)

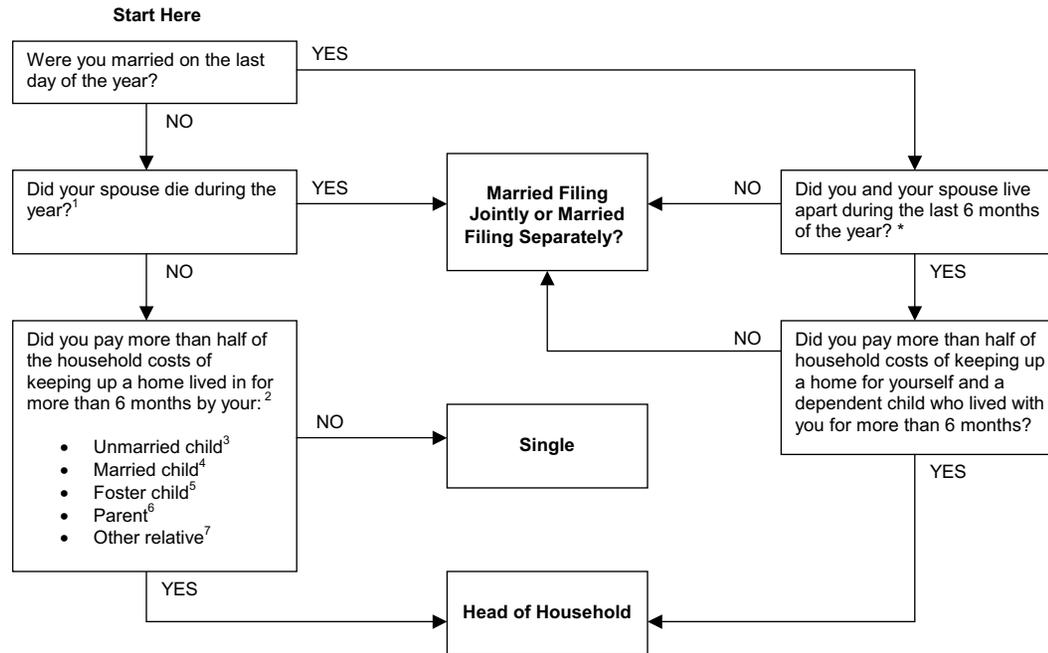
You must file a return if **any** of the following apply:

- Your **unearned income** was over \$750.
- Your **earned income** was over \$4,700.
- Your **gross income** was more than the **larger** of —
 - \$750, or
 - Your earned income (up to \$4,450) plus \$250.

Dependent — 65 or older, blind or married — See Publication 17 or tax form instruction booklet

Advanced earned income credit recipients who have an amount in Box 9 of their W-2 forms.

Determination of Filing Status



*Deployment/TDY is a temporary absence and does not qualify for HOH.

¹ If you paid over half of household costs for a dependent child, you can file as Qualifying Widow(er) for 2 years after the year of death of your spouse.

² See Pub. 17, *Filing Status*, for rules applying to birth, death, or temporary absence during the year.

³ An unmarried child includes grandchild, stepchild, or adopted child.

⁴ A married child includes grandchild, stepchild, or adopted child, but the child is not a qualifying person unless you can claim an exemption for the child. If you could claim an exemption for the child, except that the child's other parent claims the exemption under the special rules for a noncustodial parent, then the child is a qualifying person.

⁵ A foster child must live with you for the entire year, and you must be able to claim an exemption for the individual.

⁶ A parent does not have to live with you if you paid more than half the cost of keep up their main home for the entire year, but you must be able to claim an exemption for the parent.

⁷ Other relatives include grandparent, brother, sister, stepbrother, stepsister, half brother, half sister stepmother, stepfather, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, daughter-in-law and, if related by blood, uncle, aunt, nephew, or niece.

Personal Exemptions

Exemption Amounts: The exemption amount is indexed for inflation and generally changes every year. The exemption amount for 2002 is \$3,000.

The Taxpayer: Each taxpayer is entitled to claim a personal exemption for himself or herself.

Exception: The taxpayer cannot claim an exemption for himself or herself if he or she can be claimed as a dependent on another person's tax return. This is true even if the other person chooses not to claim the taxpayer as a dependent.

The Spouse: If the taxpayer's spouse can be claimed as a dependent on another person's tax return, the taxpayer cannot claim the spouse's exemption on his or her return.

To claim an exemption for a spouse, the taxpayers must be married by December 31, the last day of the year.

If the taxpayer's spouse died during the year and the taxpayer did not remarry by December 31, the taxpayer can claim the personal exemption for the deceased spouse.

Exception: If the taxpayer was divorced or legally separated from his or her spouse on the date of death, the taxpayer cannot claim the spouse's exemption.

Main Info

Always start with 1040

Ask if spouse changed name with Social Security Administration

If applicable, use only one of these listed choices (DO NOT type quotes)

Usually X No

Enter the Taxpayer's current mailing address

The screenshot shows the 'Main Information Sheet' for a tax return. Key sections include:

- Form Selection:** A dropdown menu showing '1040' selected, with other options like '1040A', '1040EZ', '1041', and '1042'.
- Personal Information:** Fields for 'Your first name', 'Initial', 'Last name', 'Date of birth', and 'Your SSN'.
- Spouse Information:** Fields for 'Spouse's SSN' and a section to 'Ask if spouse changed name with Social Security Administration'.
- Special Processing:** A list of options for special processing, including 'Deceased Spouse', 'Half', 'Former Yugoslav', 'Lift Operation', 'Joint Custody', 'Joint Filing', 'Married in U.S.', 'Operation Allied Force', 'Married Foreign', and 'Smoking Freedom'.
- Address:** Sections for 'U.S. or U.S. Possessions Address' and 'Foreign Address'.
- Other Information:** Checkboxes for 'Presidential Election Campaign' and 'Filing Status'.

Main Info (cont)

111-45-6021

Presidential Election Campaign: Do you want \$3 to go to this fund? Yes No
 If filing joint, does your spouse want \$3 to go to this fund? Yes No

Filing Status

1 Single
 2 Married filing joint return (even if only one had income)
 3 Married filing separate returns

Spouse's first name: [redacted] Last name: [redacted] SSN: [redacted]

Did your spouse ever live with you in 2007? Yes No
 Did you and your spouse live together at anytime after June 30, 2007? Yes No

Military Answer any if married filing separately and the address above is one of the following community property states: AZ, CA, ID, LA, NV, HI, TX, WA, WI. Is this state your home or record? Yes No
 If "Yes", this return cannot be electronically filed. It must be mailed to IRS.

4 Head of household (with qualifying person). If the qualifying person is a child, who is NOT your dependent, enter the child's name: [redacted] and social security number: [redacted]

5 Qualifying widow(er) with dependent child. Year spouse died (1999 or 2000 only): [redacted]

Exemptions a Yourself b Spouse Number of boxes checked on 6a and 6b: [redacted]

Check if:
 (a) you can be claimed on another person's return
 (b) 1065/1062 only - filing status 2 and spouse can be claimed on another person's return
 (c) you are using filing status 4 and claiming HRA spouse

If you have more than 3 dependents, select Form 1065 above and list the first 3 dependents below. Then go to the statement, in the dependent's section of Form 1065, to list the rest of your dependents. You can also list in the dependent section below, children, who live with you and qualify for Dependent Care and/or Earned Income Credit, but are not your dependents, due to divorce or separation. Do not list non-dependents on the statement accessible from Form 1065.

For both dependents and non-dependents listed below, enter in the CODE box, one of the following:
 0 (2002) for your non-dependent child who lives with you
 1 for your dependent child who lives with you
 2 for your dependent child who does not live with you due to divorce or separation
 3 for all other dependents other than 1 or 2 above.

If you are claiming the Child Tax Credit (CTC), Earned Income Credit (EIC), and/or Dependent Care Credit, you must enter the date of birth for each child on children and "0" for EIC and CTC.

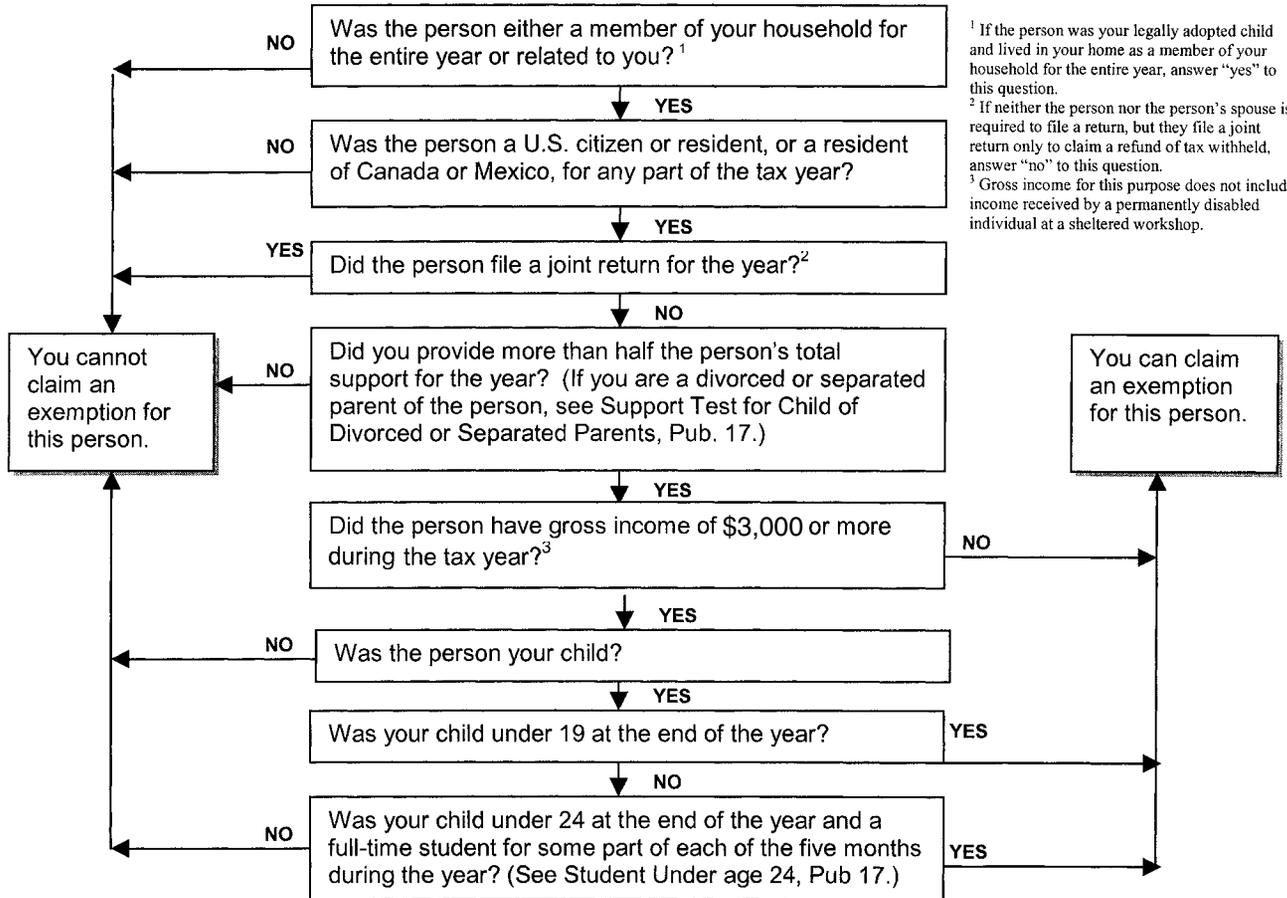
Batch #: 0763 Street Address: 111-45-6021 8/9/2002 4:23 PM 3-Return 4 minutes

Ask taxpayer and spouse if they want to contribute to the presidential election campaign fund.

Ask taxpayer if this applies (a) & (b) normally apply to young airman or officers who lived with and were supported by their parents most of the year before getting married or entering the military

Can You Claim an Exemption for a Dependent?

START HERE

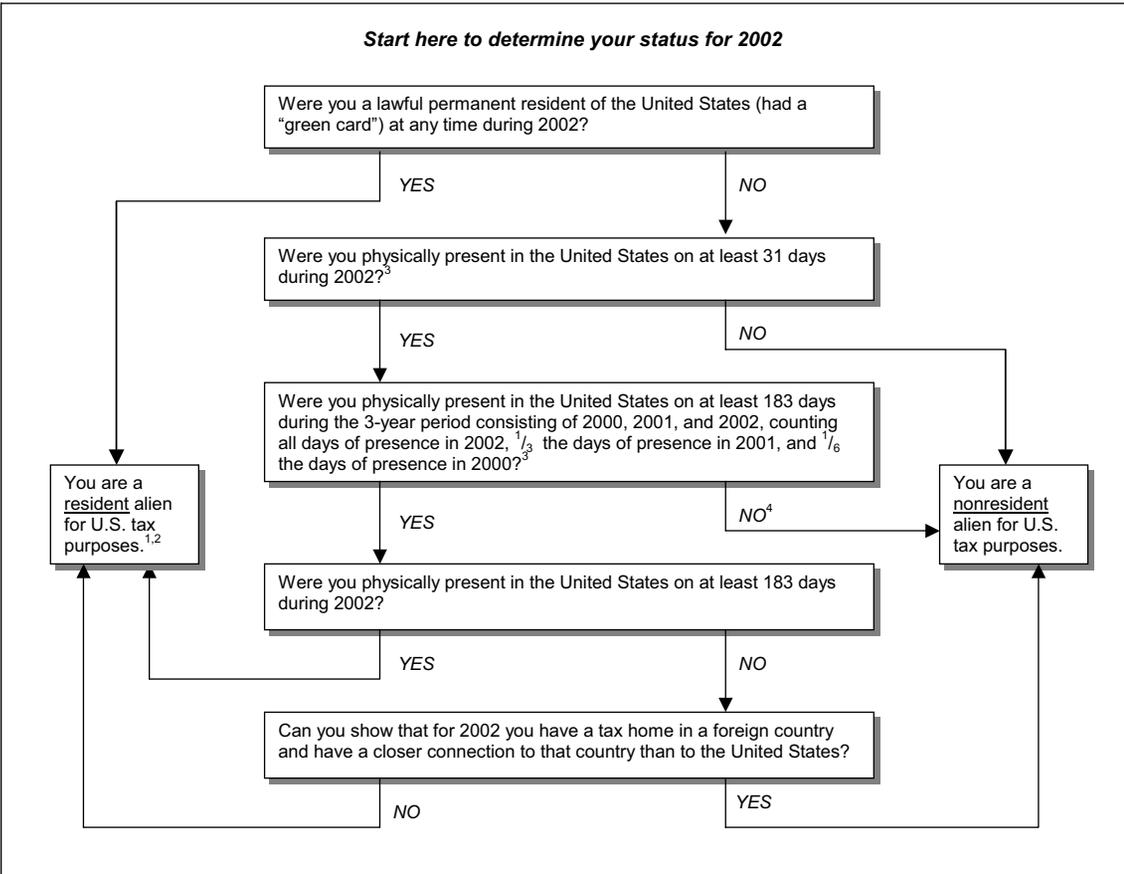


¹ If the person was your legally adopted child and lived in your home as a member of your household for the entire year, answer "yes" to this question.

² If neither the person nor the person's spouse is required to file a return, but they file a joint return only to claim a refund of tax withheld, answer "no" to this question.

³ Gross income for this purpose does not include income received by a permanently disabled individual at a sheltered workshop.

Nonresident Alien or Resident Alien?



1 If this is your first or last year of residency, you may have a dual status for the year. See *Dual-Status Aliens* in Pub 17.

2 In some circumstances you may still be considered a nonresident alien under an income tax treaty between the U.S. and your country. Check the provisions of the treaty carefully.

3 See *Days of Presence in the United States* in this chapter for days that do not count as days of presence in the United States.

4 If you meet the substantial presence test for 2003, you may be able to choose treatment as a U.S. resident alien for part of 2002. For details, see *Substantial Presence Test* under *Resident Aliens* and *First-Year Choice* under *Dual-Status Aliens* in Pub 17.

Main Info (cont)

Do not list non-dependents on the statement accessible from Form 1043.

For both dependents and non-dependents listed below, enter in the CODE box, one of the following:

- 0 (zero) for your non-dependent child who lives with you;
- 1 for your dependent child who lives with you;
- 2 for your dependent child who does not live with you due to divorce or separation;
- 3 for all other dependents other than 1 or 2 above.

If you are claiming the Child Tax Credit (CTC), Earned Income Credit (EIC), and/or Dependent Care (DC), you must enter the date of birth for qualifying children and "X" the EIC and/or DC account below. CTC is calculated for you.

If your dependent's last name is the same as the taxpayer's last name, you only need to enter initials. If omitted, the dependents on Form 1043 or 1043A will have the taxpayer's last name. This option does not apply if you have more than 8 dependents and are using the statement.

Dependents/Non-dependents		Date of birth	Social security number	Relationship to YOU	No. in household	C	O	D	E	I	C	Qualifiers
First name	Last name											E C D I T C C C
1234567		01/01/2000	12-34-5678	Child	1							
1234567		01/01/2000	12-34-5678	Child	1							
1234567		01/01/2000	12-34-5678	Child	1							

Totals from: Above Statement

Number of your children who lived with you: Above Statement **See Sec 1**

Number of your children who don't live with you due to divorce or separation: Above Statement **See Sec 2**

Number of other dependents: Above Statement **See Sec 3**

Noncustodial Parents. If you are claiming, as a dependent, a child who does not live with you, you MUST attach to the tax return, or Form 1043 if e-filing, a written document that substantiates your right to claim this dependent. "X" the box you are attaching.

A copy of a pre-1985 divorce or separation agreement or
 A copy of a post-1985 divorce or separation agreement without conditions or

- Click "DC" if child has day care expenses.
- Always click "EIC" if child is an eligible child. *
- "CTC" will "X" automatically if child qualifies.

* See Page 19 for rules.

Main Info (cont)

Batch ST EFM 0 Nonpaid Prep | 111-45-0021 | 9/9/2002 | 4:05 PM | 3>Returns: 9 minutes

Always enter taxpayer's home # and work # so you can contact them if there are any problems with their return.

Click "State Info" as shown if not preparing state returns.

"Paper" or "E-File" are the only choices.

No entries in this section.

Type in account # including any hyphens, spaces, zeros, etc. (exactly as printed on bottom of check).

Main Info (cont)

The screenshot shows a tax software window titled 'Main Info (cont)'. The form contains the following sections:

- Practitioner's name:** [Redacted] to enter this PIN as my signature on my tax year 2001 electronically filed income tax return.
- Need Party Designee:** Do you want to allow another person to discuss this return with the IRS? Yes No. You can use Tax Form Defaults to set the information below. It will transfer only if "Yes" is checked.
- Designee's name:** [Redacted]
- Designee's telephone:** [Redacted]
- Designee's PIN (cannot be 00000):** [Redacted]
- Preparer Information:** Check to bill as a self-prepared return .
 - Preparer's ID: [Redacted]
 - Preparer's SSN: [Redacted] PTB: F:
 - Firm name: [Redacted]
 - Address: [Redacted]
 - Zip code: [Redacted]
 - Email address: [Redacted]
 - non-paid preparer indicator (PS, WFA, or other code): [Redacted]
 - Date: [Redacted]
 - Check if self-employed:
 - SSN: [Redacted]
 - Phone: [Redacted]
 - Fax: [Redacted]
- Preparer's Use Fields:**
 - 1: [Redacted]
 - 2: [Redacted]
 - 3: [Redacted]
 - 4: [Redacted]
 - 5: [Redacted]
 - 6: [Redacted]
 - 7: [Redacted]
- Items in this return:** [Redacted] nru/ies Tax Bracket: [Redacted] Price: [Redacted]
- Information below is for the preparer. It will print and problems. Notes to the client should be listed on the Summary Sheet.**

No additional entries in this section

Preparer's Use Fields

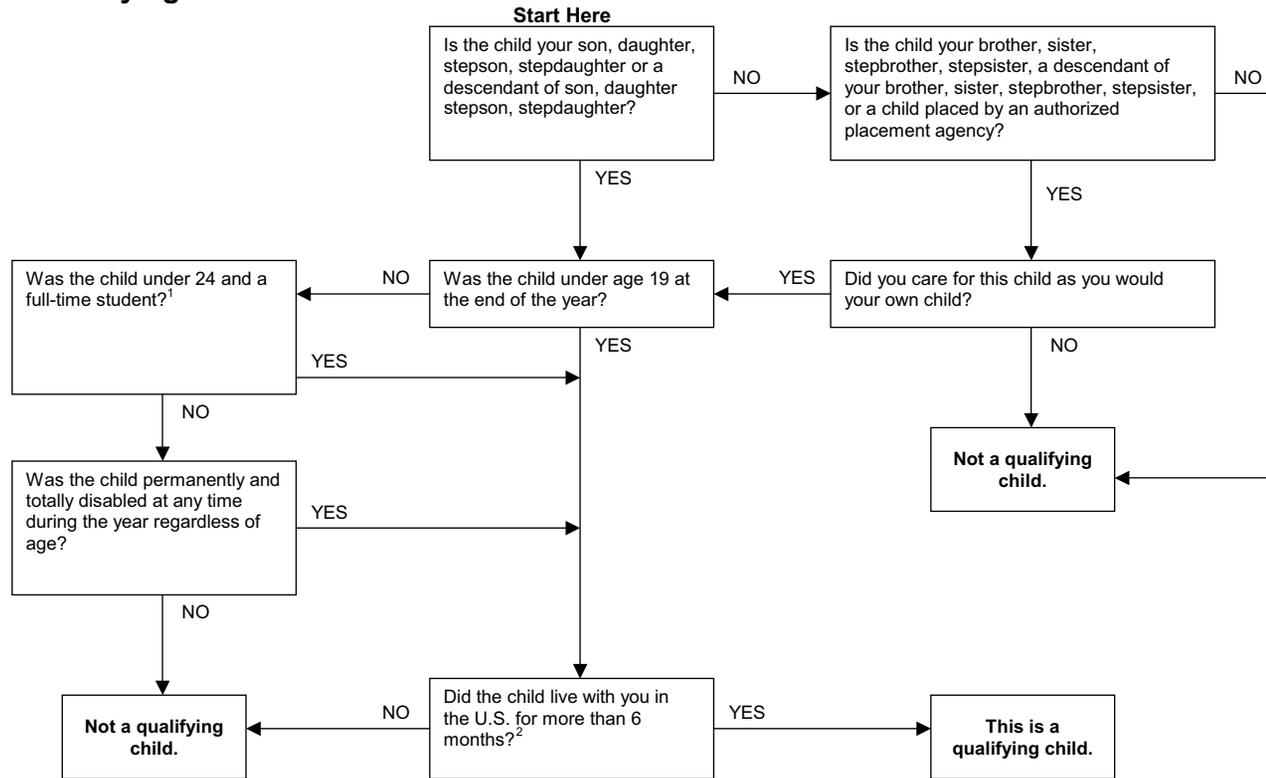
Field 1 – Limited to these options:
Grade (ie: E4 or O3)
RET
DEP
DOD

Field 2 – Limited to these options:
USAF, USA, USN, USMC,
USCG, DOD

Field 3 – Taxpayer's organization (ie: 12 FW/JA)

Field 7 – Your initials (optional)

EIC Qualifying Child Determination



¹ To be considered a student, the child must attend school full-time for some part of each of five calendar months of the year. See Pub. 17, *Earned Income Credit*, for rules regarding vocational high school students and night school.

² If a child fails to meet the residency test because the child was born or died during the year, the child is considered to meet the test if the child lived with the taxpayer while the child was alive.

Qualifying Child of More Than One Taxpayer

If a child is a qualifying child of more than one taxpayer, the taxpayers may choose which of them will claim the credit on the basis of that child. If two or more children are qualifying children of the same taxpayers (not filing a joint return together), the taxpayers may agree that one will claim the credit on the basis of one child and the other will claim the credit on the basis of the other child.

If two or more taxpayers actually claim the credit on the basis of the same qualifying child, the statute determines which of them is entitled to the credit on the basis of that child. This is the tie-breaker rule. The taxpayer who is entitled to the credit is —

- The parent, if one taxpayer is a parent of the child.
- The taxpayer with the higher AGI, if neither is a parent of the child.
- The parent the child lived with longest during the year, if both taxpayers are parents of the child and they do not file a joint return together.
- The parent with the higher AGI, if both taxpayers are parents of the child, the child lived with both parents for the same length of time during the tax year, and they do not file a joint return together.

Income

The following are examples of income items to consider in determining entries into TaxWise:

<u>Form</u>	<u>Type</u>	<u>TaxWise Entries</u>
W-2	Wages & Salaries	Link and complete Form W-2
W2G	Gambling Winnings	Link and complete Form W2G
1099-B	Sale of Stock	Link and complete Schedule D
1099-DIV	Dividends	Link and complete Schedule B
1099-INT	Interest	Link and complete Schedule B
1099-G	Certain Government Payments	Link and complete Form 1099-G
1099-MISC	Miscellaneous Income or Non-Employee Compensation	Link and complete Schedule C-EZ
	Rent & Royalty	Link and complete Schedule E
1099-R	Distributions from Retirement Plans	Link and complete Form 1099-R

Gross Income

The following are examples of income items to consider in determining whether a return must be filed. You must include in income:

Alimony	Employee bonuses	Pensions
Annuities	Estate and Trust income	Prizes
Awards	Farm income	Railroad Retirement – Tier II
Back pay	Fees	Rents (gross rent)
Bonuses	Gain from sale of property or securities	Rewards
Breach of Contract	Royalties	Salaries
Business income	Gambling winnings	Scholarships and Grants
Commissions	Hobby income	Severance pay
Compensations for personal services	Interest	Social Security payment (portion may be taxable)
Debts forgiven	IRA distributions	Supplemental unemployment benefits
Director's fees	Jury duty fees	Tips and gratuities
Disability benefits (employer-funded)	Military pay	Unemployment compensation
Discounts	Military pension	Wages
Dividends	Notary fees	
Employee awards	Partnership income (taxpayer's share)	

Gross Income

The following are examples of income items to exclude in determining whether a return must be filed.

You may exclude from income:

Child support

Death payments

Federal Employees'
Compensation Act
payments

Damages for physical injury
(other than punitive)

Gifts, bequests and
inheritances

Insurance proceeds

- Accident
- Casualty
- Health
- Life

Interest on tax-free securities

Meals and lodging for the
convenience of employer

Payments to the beneficiary
of a deceased employee

Relocation payments or
payments in lieu of
worker's compensation

Rental allowance of
clergyman

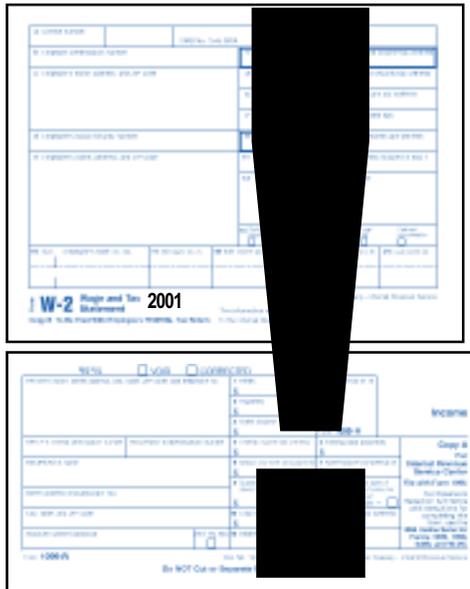
Sickness and injury payments

Veterans' benefits

Welfare payments
(including TANF)

Worker's compensation and
similar payments

W-2 Address ALERT!

The image shows two screenshots of a W-2 form. The top screenshot is the 'W-2 Wage and Tax Statement 2001' form. The bottom screenshot is a software interface for editing the form, with a large black exclamation mark overlaid on both. The exclamation mark is positioned over the 'FEDERAL IDENTIFICATION NUMBER' and 'ADDRESS' fields in both screenshots, highlighting the importance of these fields.

IRS requires that information on electronically filed Forms W-2 and 1099-R match the printed Forms W-2 and 1099-R **exactly**.

For example, the taxpayer/spouse address from the main information section (i.e. TaxWise's **MAIN INFO**) is shown at the top of the W-2 on the TaxWise screen. If it matches the address on the paper W-2, check the box to indicate that it does. If it doesn't match, check the box to make changes **and enter the address from the paper W-2**. Make changes for a 1099-R with a different address accordingly.

A taxpayer with multiple W-2s or 1099-Rs could possibly have a *different* address on several, if not all, of the W-2s or 1099-Rs.

Check them carefully; the change must be done on **each and every** W-2 or 1099-R differing from the current address.

IMPORTANT!

The most current address entered in MAIN INFO will not be affected and will remain the current address for the taxpayer(s).

TaxWin 2001 - 111-45-0321
 File Edit Form View Bank Reports Communications Tools Help

Add Form/Display Form List [Ctrl+F10] Copy W2 [F7-D] [Shift+F10] Remove Form [Shift+F9] Close This Form [F10]

98 W-2 Wage and Tax Statement 2001

This W2 statement is for the: Employer Spouse

Check if W2 is handwritten, altered, or appears not to be a true W2.
 Check if this is the taxpayer's address shown on the W2 or
 Check and make changes
 This line is used OML, V for a foreign address -->

Check if employer was contacted to verify W2 (Bank product only) Employer phone:

Check to take calculations off of lines 3, 4, 5, and 6.
 Check to take calculations off of line 10, state wages.

Control number: Void

b Employer ID: 00-0000001 +- F9 for Sub-W2 -- Name code: 0000	1 Wages, tips, etc. 26510	2 Federal tax withheld 1676
c Employer's name Foreign employer - See F1 Help 0000 STATE STREET Employer's care of name. Use % for care of. Employer's address 0000 S TAPSCOTT BL Employer's Zip code, city, and state 00000-0000 00000	3 Social security wages 26510	4 Social security tax withheld 1444
	5 Medicare wages 26510	6 Medicare tax withheld 384
d Employer's social security number: 011-45-0221	7 Social security tips 0	8 Allocated tips 0
e Employer's name and address MICHAEL BIRD	9 Advance EIC payment 0	10 Dependent care benefits 0
f Employer's address and Zip code 10 BEADON LAKE PISCATAWAY NJ 08854-	11 Nonqualified plans 0	

Income: \$ 52946 Refund: \$ 8533 Batch 26 Error 0 % or Delete 111-45-0321 8/12/2002 Returns

W-2 Instructions

Important: Boxes 3,4,5, & 6 must match paper W-2.

TaxWise 2001: 1040 Individual: Training: 111-45-0321

File Edit Form View Bank Reports Communications Tools Help

Add Form/Display Form List (D4+F10) Copy W2 (TP-D) (Shift+F10) Remove Form (Shift+F3) Close This Form (F10)

Employee's name and address
 MICHAEL BOGD
 Employee's address and Zip code
 10 PEARSON LANE
 FISCATAWAY NJ 08854-

9 Advance EIC payment 0
 10 Dependent care benefits 0
 11 Nonqualified plans 0

12 See instructions below
 Code Amount YY → Year
 1 0 00 for prior year
 2 0 00 USERRA contribution
 3 0 00

13 Statutory employee Retirement plan Third party sick pay

14 RR = Railroad, T = Tier RRT1: 0
 RRT2: 0
 RRTM: 0
 Other: If the amounts listed are non-taxable earned income for Schedule EIC purposes, check the box(es).

Type	Amount	For EIC
	0	<input type="checkbox"/>
	0	<input type="checkbox"/>
	0	<input type="checkbox"/>

See instructions below for statutory employee box and line 15

15 State	State ID number	16 St wages	17 State tax	18 Loc wages	19 Local tax	20 Local name
00	00000000000000000000	000000	0000	0000	0000	
		0	0	0	0	
		0	0	0	0	

Instructions for W2

* This line does not e-file with the W2. If you are e-filing this state return, move the state information to another state line.

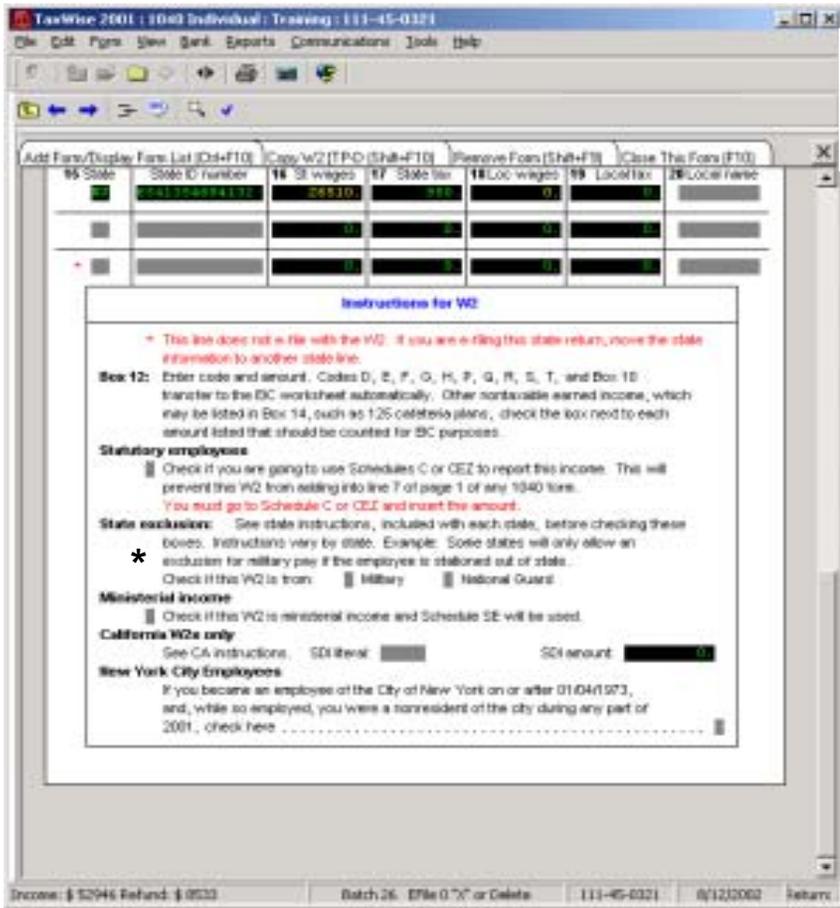
Box 12: Enter code and amount. Codes D, E, F, G, H, P, Q, R, S, T, and Box 10 transfer to the EIC worksheet automatically. Other non-taxable earned income, which may be listed in Box 14, such as 125 cafeteria plans, check the box next to each amount listed that should be counted for EIC purposes.

Statutory employees
 Check if you are going to use Schedules C or CEZ to report this income. This will prevent this W2 from adding into line T of page 1 of any 1040 form.

Income: \$ 52946 Refund: \$ 9533 Batch 25: EFile 0 "X" or Delete 111-45-0321 6/12/2002 Return:

W-2 Instructions (continued)

Important: Complete state information if applicable.



W-2 Instructions (continued)

* See State Instructions before marking Military Box.

TaxWise 2001 : 1040 Individual : Training : 111-45-0321

File Edit Form View Bank Reports Communications Tools Help

Add Form/Display Form List (Ctrl+F10) Copy This Form (Shift+F10) Remove Form (Shift+F9) Close This Form (F10)

7	Wages, salaries, tips, etc. (AB <input type="checkbox"/> FB <input type="checkbox"/> DCB <input type="checkbox"/> SSHIP <input type="checkbox"/>)		26510.
	Taxable scholarship not on a W2	0.	
	Household employee income not on a W2	0.	
8a	Taxable interest income		15.
b	Tax-exempt interest income	0.	
9	Ordinary dividends		0.
<p>Did you itemize deductions last year and receive state or local tax refunds, credits, or offsets? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>			
10	Taxable refunds, credits or offsets of state and local income taxes. F9 for worksheet		0.
11	Alimony received		0.
12	Business income or (loss)		0.
13	Capital gain or (loss). List capital gain distributions on Schedule B dividend worksheet. (Schedule D not required <input type="checkbox"/>)		0.
14	Other gains or (losses)	(Form 4684 only <input type="checkbox"/>)	0.
15a	IRA distributions	Total	0.
b	Taxable amount	Check if rollover: <input type="checkbox"/> and explain F9:	0.

1040, Page 1

F9 (Link) to:

Line 8a – Sch B: Interest and Dividend Income (for 1099-INT)

Line 9 – Sch B: Interest and Dividend Income (for 1099-DIV)

Line 10 – Use the worksheet for taxable state/local refunds.

Line 11 – **(No Link, Direct Entry)** If taxpayer does not receive a separate 1099R, military pension is treated by IRS as alimony (taxpayer receives money directly from ex-spouse).

Line 12 – Sch C: Sole Proprietor Profit/Loss, pg 1 (New Sch C required for each business)

Line 13 – Sch D: Sale of Capital Assets, pg 1 (for 1099B)

Line 15a – 1099R: Pension, Annuity, IRA Income (For Roth Conversion, refer to “1099R-Roth Conversion”)

1040, Page 1, continued

F9 (Link) to:

14 Other gains or (losses) (Form 8878 only) Total 0

15a IRA distributions Total 0
b Taxable amount Check if rollover: and explain F9 0

16a Pensions and annuities Total 0
b Taxable amount Check if any amounts were rolled over: 0

17 Rents, royalties, partnerships, S corporations, trusts, etc. 0

18 Farm income or (loss) 0

Midquarter Convention See F1 Help.
For this one year only, you can elect out of midquarter convention. Complete the tax return normally. If the "Yes" and "No" boxes below are highlighted when the return is complete, midquarter convention applies to this tax return. You can check the refund or balance due by using F7 to help you decide whether or not to make the election.
Select "Yes" to elect out of midquarter convention Yes No
If "Yes" is selected and you are filing this return, go to the Election Explanations form and enter "Election Pursuant to 2001-70".

19 Unemployment compensation Amount 0
Repayment of 2001 unemployment compensation 0

20a Social security benefits Total 0
b Taxable amount (D) (LSE) 0

Income: \$ 26509 Refund: \$ 2936 Batch 77 \$File 0 Name 111-45-0321 8/7/2002 return

Line 15a – 1099R: Pension, Annuity, IRA Income (For Roth Conversion, refer to “1099R-Roth Conversion”)

Line 16a – 1099R: Pension, Annuity, IRA Income (For Civil Service, refer to “1099R-Civil Service”)

Line 17 – Sch E: Rent and Royalty Income or Loss

Line 19 Amount – Unemployment Benefits, Fed/St Withholding

Line 20a – Social Security, Etc. Worksheet

TaxWise 2001 : 1040 Individual : Training : 111-45-0321
 File Edit Form View Bank Reports Communications Tools Help
 Add Form/Display Form List (Ctrl+F10) Copy This Form (Ctrl+F10) Remove Form (Ctrl+F10) Close This Form (F10)

22 Total income (earned) **20,500** **20,500**

Adjustments to income

23	IRA deduction	F9 for worksheet	0
24	Student loan interest deduction	F9 for worksheet	0
25	Archer MSA deduction, Form 8853		0
26	Moving expense, Form 3903		0
27	One-half of self-employment tax		0
28	Self-employed health insurance	F9 for worksheet	0
29	Self-employed SEP, SIMPLE, and qualified plans	F9 for worksheet	0
30	Penalty on early withdrawal of savings	F9 to Schedule B	0
31	Alimony paid	Statement available F9 on "Recipient's SSN" below	0
Recipient's SSN: [redacted] and amount			0
Other:			
	Reforestation		0
	Sub-pay (Trade Act)		0
	Jury duty pay turned in to your employer		0
	Qualified performing artist		0
	Fee-based official		0
	501(c)(16) pension plan		0
	Over-fuel property		0
	PPR		0
	Form 2555, line 4b		0
32	Total adjustments		0
33	Adjusted gross income		18,500

This facsimile form is not approved for filing directly to the IRS.
 Print IRS form using "Print Return" or "Print Current Form".

Income: \$ 20,500 Refund: \$ 2,995 Batch 77 EFile 0 Name 111-45-0321 8/7/2002 Return

1040, Page 1, continued

F9 (Link) to:

Line 23 – IRA Worksheet: If taxpayer cannot deduct the full amount paid

Line 24 – Student Loan, Child Tax Credit Worksheet

Line 26 – Form 3903, Moving Expenses

Line 31 – Alimony (**No Link, Direct Entry**)
 If **spouse** does not receive a separate 1099R, military pension is treated by IRS as alimony (**taxpayer pays money directly to ex-spouse**).

NOTE: Two adjustments to income were added in Tax Year 2002:

- Educator Expenses
- Tuition and Fee Expenses

TaxWise 2001 : 1040 Individual : Training : 111-45-0321

File Edit Form View Bank Reports Communications Tools Help

Add Form/Display Form List (Dd+F10) Copy This Form (Cdt+F11) Remove Form (Rdt+F12) Close This Form (F10)

34	Amount from line 33 (adjusted gross income)	26509
35a	Taxpayer <input type="checkbox"/> 65 or older <input type="checkbox"/> Blind Spouse: <input type="checkbox"/> 65 or older <input type="checkbox"/> Blind Total number of boxes checked	
36	Itemized deductions or standard deduction. If you elect to itemize deductions even though the standard deduction is larger, check here. If you were or are a resident of Puerto Rico and are excluding Puerto Rico income, or you are excluding income on Form 4563, check here (Section 803)	7400
37	Subtract line 36 from line 34	19109
38	If line 34 is \$98,725 or less, multiply \$2000 times line 6d. If line 34 is over \$98,725, your exemption amount may be reduced	14500
39	Taxable income	4409
40	Tax. Check if any tax is from: <input type="checkbox"/> Form(s) 8814 <input type="checkbox"/> Form 4372 Education credit recapture amount	0
41	Alternative minimum tax. Attach Form 6251	0
42	Add lines 40 and 41	0
Nonrefundable Credits		
43	Foreign tax credit. Form 1116, if required	70
44	Child and dependent care credit. Form 2441	0
45	Elderly or disabled credit. Schedule R	0
46	Education credits. Form 8863	73
47	Rate reduction credit. <i>FS for worksheet</i>	0
48	Child tax credit	534
49	Adoption credit. Form 8839	0
50	Other credits. Check if from: <input type="checkbox"/> Form 3800 <input type="checkbox"/> Form 8396 <input type="checkbox"/> Form 8801 <input type="checkbox"/> Form	38
Nonconventional source fuel credit. <i>Explanation is required.</i>		
FIS to explain: and enter amount: 0		
FMS credit from Schedule K-1 allowed: 0		
51	Total credits. Add lines 43 through 50	644
52	Subtract line 51 from line 42	0
Other Taxes		
53	Self-employment tax (Form 4029 <input type="checkbox"/> Form 4361 <input type="checkbox"/> Except Notary <input type="checkbox"/>	0

Income: \$ 26509 Refund: \$ 2386 Batch 243 EFile 0 Name 111-45-0321 8/7/2002 etum

1040, Page 2

F9 (Link) to:

Line 36 – Sch A: Itemized Deductions

Line 43 – Form 1116: Foreign Tax Credit

Line 44 – Form 2441: Child Care Credit, pg 1 (Go to “2441: Child Care Credit” instructions to complete form)

Line 46 – Education Credits

Line 49 – Form 8839: Qualified Adoption Expenses, pg 1 (New 8839 required for each adopted child)

NOTE: An additional Nonrefundable credit was added Tax Year 2002:

- Retirement Savings

TaxWise 2001 : 1040 Individual : Training : 111-45-0321

File Edit Forms View Bank Reports Communications Tools Help

Add Form/Display Form List (Ctrl+F10) Copy This Form (Ctrl+F11) Remove Form (Ctrl+F12) Close This Form (F10)

63	Self-employment tax	(Form 4229) Form 4361	Exempt status	0
64	Social security and Medicare tax on tip income not reported to employer	(RRTA)		0
65	Tax on qualified plans, including IRAs and MSAs, and other favored accounts			0
66	Advance earned income credit payments from 102			0
67	Household employment taxes: Schedule H			0
Other taxes:				
	UT:	MSA:	7245:	0
	EST:	SACSA:	572P:	0
	ADT:	ACSS:	8020:	0
	ICR:	QEVCH:	8065:	0
	MEDMGA:	8067:	8011:	0
Form 8000 attached for Form 8011. Enter date approved:				
Write-in:				
68	Total tax. Add lines 62 through 67			0
Payments				
69	Federal tax withheld	(Form 1099)		1,692
70	2001 estimated tax paid and amount applied from 2000 return			0
If estimated tax was paid in joint names and you are now divorced, enter ex-spouse's SSN and check here:				
71 a	Earned income credit	(No)		0
71 b	Nonrefundable earned income			0
72	Excess social security and RRTA tax withheld			0
73	Additional child tax credit: Form 8812			1,706
74	Amount paid with request for extension of time to file			0
75	Other payments. Check if from: Form 2439 Form 4136			0
From Form 8009				
76	Total payments. Add lines 69, 70, 71a, and 72 through 75			1,698
Refund				
77	Amount overpaid			1,698
78	Amount to be refunded			1,698
* Direct Deposit Routing number: Checking Savings				
Account number:				
79	Amount to be applied to 2002 estimated tax. Form 1042ES			0

Income: \$ 26,500 Refund: \$ 2,998 Batch: 243 EFile: 0 Name: 111-45-0321 8/7/2002 return

1040, Page 2, continued

F9 (Link) to:

Line 61a – Schedule EIC Worksheet

US Schedule B Interest Received 2001

Do not skip lines. You can delete lines by using the ALT and DELETE keys.

TSJ - Account belongs to Taxpayer, Spouse, or Joint (Excludes and spouse)
 State Adjust - "+" state or municipal bond interest to be added to state income.
 "-" interest from U.S. obligations, such as U.S. Savings Bonds.
 NAZOB - N-Nonaccrual; A-Accrued; E-Tax-exempt; O-OD; B-Authorized bond premium.

Payer	Amount	TSJ	State Adjust +/- Amount	NAZ OB amount	Early penalty	Federal withholding
WALTA EMPLOYERS CO	18		0	0	0	0
	0		0	0	0	0
	0		0	0	0	0
	0		0	0	0	0
	0		0	0	0	0
	0		0	0	0	0
	0		0	0	0	0
	0		0	0	0	0
	0		0	0	0	0
	0		0	0	0	0

Income: \$ 20524 Refund: \$ 2990 Batch 200 ID# 1 Bank Name 111-45-0321 8/7/2002 Return

Schedule B – Interest

F9 (Link) to:

1. If first time:
 - Click on “**New Schedule B: Interest and Ordinary Dividend Income**”
2. All subsequent times:
 - Click on “**Schedule B: Interest and Ordinary Dividend Income**”
3. Go to “Additional Interest Income” instructions to complete form

Part II Ordinary Dividends

6 F9 in the "Payer" or "Amount" section for 1999-DIV taxable, to list more than 10 items; or to list capital gain distributions, other federal or state adjustments and stock ownership.

Payer	Amount
ABC MUTUAL FUND	8.00
DEF STOCK	1.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
	0.00
Subtotal	8.00

Enter any 20% gain listed on 1099-DIV(s), that is not shown as nominee dividends: 0.00

Use N column on dividend statement to list nominee distributions:
 Nominee Distribution (N) 0.00

6 Add the amounts on line 5 8.00

Part III Foreign Accounts and Trusts

7a At any time during the year, did you have an interest in or a signature or other authority over a financial account in a foreign country, such as a bank account, securities account, or any other financial account? Yes No

If "Yes" applies to Form 8871, check here

If "Yes", enter the name of the foreign country:

Income: \$ 25604 Refund: \$ 2894 Batch: 1 EPile 0 News 111-45-0321 8/7/2002 return

Schedule B – Ordinary Dividends

F9 (Link) to:

1. If first time:
 - Click on **"New Schedule B: Interest and Ordinary Dividends"**
2. All subsequent times:
 - Click on **"Schedule B: Interest and Ordinary Dividends"**
3. Go to "Additional Dividends" instructions to complete form

Additional Interest Income

Interest Received Worksheet

- 1 Interest income
- 2 Early withdrawal penalty
- 3 Federal income tax withheld

From 1099-INT:

- 1 Block 1
- 2 Block 2
- 3 Block 4

Appears on:
 Schedule B, line 1A
 2 Form 1040, line 30
 3 Form 1040, line 57

Payer	Amount	TSJ	State Adjust +/- Amount	VAZ CB	NADOB amount	Early penalty	Federal withholding
DELTA EMPLOYEES CU	14.58					15.75	15.54
	15.75						
	15.54						
	0.00						
	0.00						
	0.00						
	0.00						
	0.00						
	0.00						

CORRECTED (if checked)

PAYOR'S name, street address, city, state, ZIP code and telephone no.
**DELTA EMPLOYEES CREDIT UNION
 HARTSFIELD ATLANTA INTL AIRPORT
 ATLANTA, GA 30320**

PAYOR'S Federal identification number: **11-1469321**

RECIPIENT'S identification number: **423-45-6789**

RECIPIENT'S name:
JOHN DOE
 Street address (including apt. no.)
**123 MAIN STREET
 MAIN TOWN, TX 78123**
 Account number (optional)

Payer's EIN (optional)

GAB No. (1042-0-1)

2002 Interest Income

Form 1099-INT

1 Interest income not included in box 2	14.58
2 Early withdrawal penalty	\$ 15.75
3 Federal income tax withheld	\$ 15.54
4 Foreign tax paid	\$
5 Interest on U.S. Savings Bonds and Treas. obligations	\$ 156.42
6 Investment expenses	\$
7 Foreign interest or U.S. possession	\$

Form 1099-INT (Keep for your Records) Department of the Treasury - Internal Revenue Service

Copy B For Recipient
 This is required for information and is being furnished to the IRS. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if the income is taxable and the IRS determines that it has not been reported.

US Schedule B Dividend Income 2001

Do not skip lines. You can delete lines by using the ALT and DELETE keys.

TSJ - Stock belongs to Taxpayer, Spouse, or Joint (taxpayer and spouse).
 State Adjust - "*" state or municipal bond income to be added to state income.
 ** income from U.S. obligations, reported as ordinary dividends.
 N - Non-qualified distribution, Exempt int. div. - Tax-exempt interest dividends.

Payer	Ordinary dividends	TSJ	State Adjust +/- Amount	Capital gain	1250 gain	5-year gain	Federal with.	Exempt int. div.
FIDELITY INVESTMENTS FL	649.44		0.00	6,462.00	0.00	0.00	4,788.53	0.00
	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	0.00		0.00	0.00	0.00	0.00	0.00	0.00

Income: \$ 43620 Refund: \$ 6076

Batch 151 EFile D Number: 111-45-0001 8/17/2002

Additional Dividends

Dividend Income Worksheet

- 1 Ordinary dividends
- 2 Capital Gain Distribution
- 3 Federal Income Tax Withheld

From 1099-DIV:

- 1 Block 1
- 2 Block 2a
- 3 Block 4

Appears on:

- 1 Schedule B, line 5A
- 2 Schedule D, line 13F
- 3 Schedule D, line 13G
- 4 Form 1040, line 57

CORRECTED (if checked)

PAYER'S name, street address, city, state, ZIP code and telephone no. FIDELITY INVESTMENTS PO BOX 173679 DENVER CO 80217-3375		1 Ordinary Dividends \$ 649.44 2a Total capital gain dist. \$ 16,462.47	2002 Form 1099-DIV	Dividends and Distributions Copy B For Recipient <small>This is a duplicate tax information and is being furnished to the IRS. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if the system is inoperative and the IRS determines that it has not been reported.</small>
PAYER'S Federal identification number 11-1450321	PAYER'S EIN 123-45-6789	3 Federal income tax withheld \$ 4,788.53	4 Investment expenses \$	
RECIPIENT'S name JOHN DOE Street address (including apt. no.) 123 MAIN STREET City, state, and ZIP code MAIN TOWN, TX 78123 Amount number (optional)		5 Foreign tax paid \$	6 Foreign country or U.S. possession \$	
		7 Capital Gains Distribution \$	8 Non-qualified dividends \$	

Form 1099-DIV (Keep for your Records) Department of the Treasury - Internal Revenue Service

Part I: General Information

You may use this form

if you

- Had business expenses of \$2500 or less.
- Use the cash accounting method.
- Did not have an inventory at any time during the year.
- Did not have a net loss from this business.
- Had only one business as a sole proprietor.

and you

- Had no employees during year.
- Are not required to file Form 4562, Depreciation and Amortization, for this business.
- Do not deduct expenses for business use of your home.
- Do not have prior year unallowed passive activity losses from this business.

A Principal business or profession, including product or service
[Redacted]

B Business code
[Redacted]

C Business name. If no separate business name, leave blank.
[Redacted]

D Employer ID number (EIN)
[Redacted]

E Business address including suite or room number
Not required if the same as on Form 1040, page 1.
Zip code, city or town, and state [Redacted]

Part II: Figure Your Net Profit F9 on Line 1 to use 1099-Misc.

1 Gross receipts or sales. If this income was reported to you on Form W-2 and the "Statutory employee" box on that form was checked, check here [Redacted]

2 Total expenses. If more than \$2500, use Schedule C. F9 for vehicle worksheet [Redacted]

3 Net profit. If less than -0-, you MUST use Schedule C [Redacted]

Part III: Information on Your Vehicle Complete this part only if you are claiming vehicle expenses.

4 When did you place your vehicle in service for business purposes? (MM/DD/YYYY) [Redacted]

5 Of the total number of miles you drove your vehicle during the year, enter the number of miles you used your vehicle for: [Redacted]

Income: \$ 43620 Refund: \$ 6076 Batch: 1 - EFile DTC or Delete 111-45-0321 8/7/2002 Return:

Schedule C-EZ – Net Profit from Business

F1 to access the help file for a listing of the Business Codes to use.

F9 (Link) to:
"New" Form 1099M

Schedule C – Profit or Loss from Business (continued)

The screenshot shows the TaxWise 2001 software interface for Schedule C. The window title is "TaxWise 2001 : 1040 Individual : Training : 111-45-0321". The menu bar includes "File", "Edit", "Form", "View", "Bank", "Reports", "Communications", "Tools", and "Help". The toolbar contains icons for navigation and search. The main area displays the form with the following sections:

- Part I: Income**
 - 1 Gross receipts or sales. If this income was reported to you on Form W2 and the "Statutory employee" box on that form was checked, check here
 - 2 Returns and allowances
 - 3 Subtract line 2 from line 1
 - 4 Cost of goods sold (from page 2, line 42)
 - 5 **Gross profit.** Subtract line 4 from line 3
 - 6 Other income, including Federal and state gasoline or fuel tax credit or refund
 - 7 **Gross income.** Add lines 5 and 6
- Part II: Expenses**
 - 8 Advertising
 - 9 Bad debts from sales or services
 - 10 Car and truck expenses. See page 2 or F9 for Form 4562 or vehicle worksheet
 - 11 Commissions and fees
 - 12 Depreciation
 - 13 Depreciation and section 179 expense deduction. F9 for Form 4562
 - 14 Employee benefit programs (other than on line 10)
 - 15 Insurance (other than health)
 - 16 Interest:
 - a Mortgage (paid to banks, etc.)
 - b Other
 - 17 Legal and professional services
 - 18 Office expense
 - 19 Pension and profit-sharing plans
 - 20 Rent or lease:
 - a Vehicles, machinery and equipment
 - b Other business property
 - 21 Repairs and maintenance
 - 22 Supplies (not included in Part II)
 - 23 Taxes and licenses
 - 24 Travel, meals, and entertainment:
 - a Travel
 - b Meals and entertainment
 - at 50%
 - at 60% - DOT hours of service
 - at 100% - See instructions.

The status bar at the bottom displays: "Income: \$ 43620 Refund: \$ 6076", "Batch 24", "File 0 % or Delete", "111-45-0321", "8/8/2002", and "Return".

F9 (Link) to:

Direct entry if no 1099M or click on "New 1099M, Miscellaneous Income Statement"

Click on "Schedule C, Sole Proprietor Profit/Loss, page 2". Enter under Part IV

Click on "New 4562, Depreciation/Amortization, page 1" (new 4562 required for each Schedule C). Go to "4562" instructions to complete form.

TaxWise 2001 : 1040 Individual: Training : 111-45-0321
 File Edit Form View Bank Reports Communications Tools Help

Add Forms/Display Form List (F10) Copy Sch.C Pg (Shift+F10) Remove Form (Shift+F8) Close This Form (F11)

21	Other business property		
21	Repairs and maintenance		
22	Supplies (not included in Part II)		
23	Taxes and licenses		
24	Travel, meals, and entertainment		
	a. Travel		
	b. Meals and entertainment		
	at 50%		
	at 60% - DOT hours of service		
	at 100% - See instructions.		
	Total meals and entertainment		
	c. Nondeductible amount of line 24b		
	d. Subtract line 24c from 24b		
25	Utilities		
26	Wages, less employer credits		
27	Other expenses (from page 2)		
28	Total expenses		
29	Tentative profit (loss): Subtract line 28 from line 7		
30	Expenses for business use of home from Form 8829		
31	Net profit or (loss) (For 179 deduction:) (PAL:)		

32 If you have a loss, you MUST check the box which describes your investment in this activity.
 All investment is at risk. Some investment is not at risk.

Worksheet for Some Investment is Not at Risk

Net before at-risk or passive activity limitations	
At-risk limitation. F9 to Form 6198	
Nondeductible amount due to at-risk limitation	

Worksheet for Passive Activities

Net income or loss after at risk limitation	
Prior year unallowed loss	
Overall gain or loss	
Carryforward loss to 2000	

Income: \$ 43620 Refund: \$ 6076 Batch 24 EFile 0"X" or Delete 111-45-0321 8/8/2002 Return

Schedule C – Profit or Loss from Business (continued)

F9 (Link) to:

Click on “Schedule C, Sole Proprietor Profit/Loss, page 2”
Enter under Part V

TaxWise 2001: 1040 Individual: Training: 111-45-0321

File Edit Form View Bank Reports Communications Tools Help

Add Form/Display Form List (D4+F10) Copy This Form (Ctrl+F10) Remove Form (Shift+F9) Close This Form (F10)

US Schedule D Capital Gains and Losses 2001

Name: MICHAEL J. LORRE BIRTH: [REDACTED] SSN: 111-45-0321

You can use the Capital Gain or Loss Transaction Worksheet to list all sales. This worksheet will automatically sort short and long term sales provided you enter the correct dates in the acquired and sold dates. **OR** You can sort short and long term sales and enter them directly on Schedule D and/or the short and long term statements yourself. **You cannot do both!** **F9** first description for worksheet.

Part I: Short-term Capital Gains and Losses - Assets Held One Year or Less

You may use as the date acquired **INHERIT** for inherited or **VARIOUS** for various. You may use as the date sold **BANKRUPT**. These uses of the date entries apply to Schedule D transactions only. FSI column is for state use, if applicable. T (taxpayer), S (spouse), J (joint). Statement available for more than 4 entries. **F9** first description.

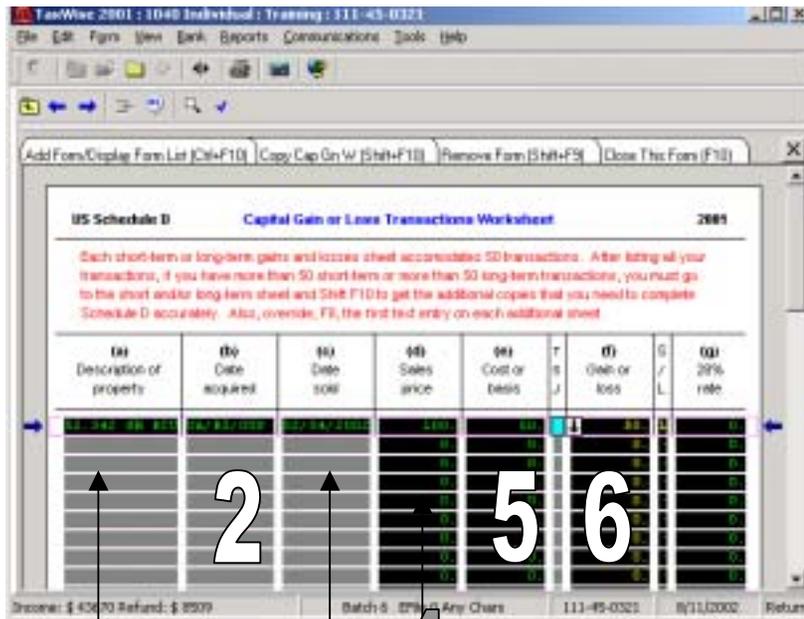
1	(a) Description of property	(b) Date acquired	(c) Date sold	(d) Sales price	(e) Cost or basis	T S J	(f) Gain or loss
			0.	0.	0.		0.
			0.	0.	0.		0.
			0.	0.	0.		0.
			0.	0.	0.		0.
3	Total short-term sales amounts		0.	0.	0.		0.
4	Short-term capital gain from Form 6252 and short-term gain or (loss) from Forms 4884, 6781, and 9824						0.
5	Net short-term gain or (loss) from partnerships, S corporations, estates, and trusts from Schedules K-1						0.
6	Short-term capital loss carryover						0.
	If using TSI, spouse's short-term loss carryover			0.			0.
7	Net short-term capital gain or (loss)						0.

Screen: § 43620 Refund: § 6076 Batch: 1: DFile D Name 111-45-0321 8/8/2002 Return

Schedule D – Capital Gains and Losses

F9 (Link) to:

1. If first time:
 - Click on “New Capital Gain/Loss Transaction Worksheet”
2. All subsequent times:
 - Click on “Capital Gain/Loss Transaction Worksheet”
3. Go to “Capital Gain/Loss Worksheet” instructions to complete form



Schedule D – Capital Gains and Losses Worksheet

Entries are from 1099B and will appear on Part I or Part II of Sch D:

- 1 Enter # of shares and company abbreviation, Block 5
- 2 Enter date when all shares were purchased (Note: For mutual funds purchased over a period of time, type "VARIOUS")
- 3 Block 1a
- 4 Block 2
- 5 If not stated on 1099B, call the tax center for assistance
- 6 Calculated based on (d) and (e)

Proceeds From Broker and Barter Exchange Transactions				YEAR: 2002		OMB No. 1545-0715- FORM -1099B	
FORM NUMBER	IN	CUSIP NO.	SECURITY NAME				
954		0278058102	EATON CORPORATION COMMON				
DATE OF SALE	GROSS PROCEEDS FROM STOCKS, ETC.	COMMISSION	NET PROCEEDS FROM STOCKS	DESCRIPTION (DIVIDEND REINVESTMENT PLAN)			
02/14/02	2,427.08		2,427.08	27,286 SHRS SOLD @ \$88.60654-R			
TAXPAYER'S ADDRESS			ACCOUNT NUMBER (OPTIONAL)	SECURITY IDENTIFICATION NUMBER			
John Doe 123 Main Street Main Town, TX 78123				123-45-6789			
FAYER NAME, FEDERAL IDENTIFICATION NUMBER			EIN: 13-3940857 Company Number: 954				
REPORTED BY			13-3940857				
FIRST CHICAGO TRUST COMPANY OF NY P.O. BOX 2500 JERSEY CITY, NJ 07303-2500			For inquiry: 1-800-446-2617				

This worksheet is for use with TurboTax 2001. These uses of the site entries apply to Schedule D transactions only. The TSJ column is for state use, if applicable. T (taxpayer), S (spouse), J (joint). Statement available for more than 4 entries. F9 first description.

#	(a) Description of property	(b) Date acquired	(c) Date sold	(d) Sales price	(e) Cost or basis	T S J	(f) Gain or loss	(g) *20% rate
				0.	0.		0.	0.
				0.	0.		0.	0.
				0.	0.		0.	0.
				0.	0.		0.	0.
10	Total long-term sales amounts			0.	0.		0.	0.
11	Gain from Forms 4797, long-term gain from Forms 2439 and 6252, and long-term gain or (loss) from Forms 4884, 8781, and 8824						0.	0.
12	Net long-term gain or (loss) from partnerships, S corporations, estates, and trusts from Schedules K-1						0.	0.
13	Capital gain distributions from Schedule B dividend worksheet						1,442.	0.
	Forms 8814, child's capital gain distributions							
	Amount added to line 131						0.	
	Amount added to line 13g						0.	
14	Long-term capital loss carryover						0.	0.
	If using TSJ, spouse's short-term loss carryover						0.	
15	Combine column lines 8 through 14, column g						0.	0.
16	Net long-term capital gain or (loss)						1,442.	0.
	Spouse's short-term						0.	
	Spouse's long-term						0.	

This taxable form is not approved for filing directly to the IRS. Print IRS form using "Print Return" or "Print Current Form".

Income: \$ 43620 Refund: \$ 6076 Batch 1: Efile 0 None 111-45-0321 8/8/2002 Return

Schedule D – Capital Gains and Losses (continued)

DO NOT manually enter capital gain distributions here!!!
 The total will automatically link from "Schedule B: Additional Dividends"

Part E: Income or Loss From Rental Real Estate and Royalties
Note: If you are in the business of renting personal property, use Schedule C. Report farm rental income or loss from Form 4835 on page 2, line 39.
 If any of these properties are part-year rental, part rental and part personal, such as a duplex, or a personal use unit, such as a vacation home, F9 on the "kind" of property, A or B, to use a worksheet.
 * If-1 royalty information transfers to column C of lines 1 and 4.
 In the State column, enter the state in which the property is located, if different from the state of

1 Show the kind and location of each rental real estate property.

Kind	Location	Check if royalty / TD / State
A RESIDENTIAL RENTAL	101 WEST 1ST STREET BRUNN CO	
B		
*C		

2 For each rental real estate property listed, did you or your family use it during the tax year for personal purposes for more than the greater of:
 • 14 days or
 • 10% of the total days rented at fair rental value? If "yes", see instructions above.

Income:	Properties			Totals
	A	B	C	
Rents received	0	0	0	0
Royalties received	0	0	0	0
3 Rents: F9 for 1099-Misc	0	0	0	0
*4 Royalties: F9 for 1099-Misc	0	0	0	0

Income: \$ 43670 Refund: \$ 0509 Batch 144 EFile 0 Dollars 111-45-0321 0/11/2002 Return

Schedule E – Rental Income and Loss

F9 (Link) to:

- Click if rent is reported on a 1099M
- Click on "New 1099M: Miscellaneous Income Statement"

TaxWise 2001 - 1040 Individual: Training: 111-45-0321

File Edit Print View Bank Reports Communications Tools Help

Add Form/Display Form List (Ctrl+F10) Copy To Form (Ctrl+F11) Remove Form (Shift+F9) Close The Form (F10)

Expense:				
5 Advertising	0.	0.	0.	
6 Auto and travel	0.	0.	0.	
7 Cleaning and maintenance	2.	2.	0.	
8 Concessions	0.	0.	0.	
9 Insurance	0.	0.	0.	
10 Legal and other professional fees	0.	0.	0.	
11 Management fees	0.	0.	0.	
12 Mortgage interest paid to banks, etc	0.	0.	0.	0.
13 Other interest	0.	0.	0.	
14 Repairs	0.	0.	0.	
15 Supplies	0.	0.	0.	
16 Taxes	0.	0.	0.	
17 Utilities	2.	2.	0.	
18 Other - Statement available. F9 below	0.	0.	0.	
	0.	0.	0.	
	0.	0.	0.	
	0.	0.	0.	
	0.	0.	0.	
Total of line 18	0.	0.	0.	
**Amortization and part rental worksheet expenses transfer here. If you are using the statement, check <input type="checkbox"/> AND manually enter these amounts on the statement				
	0.	0.	0.	
19 Add lines 5 through 18	0.	0.	0.	0.
20 Depreciation expense or depletion. F9 for Form 4562 for depreciation	0.	0.	0.	0.
21 Total. Add lines 19 and 20	0.	0.	0.	0.
22 Income or (loss) from rental real estate	-8274.	0.	0.	
23 Deductible rental real estate loss	0.	0.	0.	

Income: \$ 43670 Refund: \$ 9909 Batch: 27 EFile: 20 Address: 111-45-0321 9/11/2002 Return

Schedule E – Rental Income and Loss (continued)

Can deduct hazard insurance (not home owners) as reported on 1098-Mortgage Interest Statement

Most common entries:

- Home Owner's Association fee
- Telephone bills

Add Form/Display Form List (Ctrl+F10)
 Copy The Form (Ctrl+F11)
 Remove Form (Shift+F9)
 Close The Form (F10)

Total of line 18	0.	0.	0.	
++Amortization and part-rental worksheet expenses transfer here. If you are using the statements, check <input type="checkbox"/> AND manually enter these amounts on the statement.				
19 Add lines 5 through 18	0.	0.	0.	0.
20 Depreciation expense or depletion	6272.	0.	0.	6272.
21 Total Add lines 19 and 20	6272.	0.	0.	
22 Income or (loss) from rental real estate	-8272.	0.	0.	
23 Deductible rental real estate loss	0.	0.	0.	
24 Income. Add positive amounts shown on line 22				0.
25 Losses. Royalty losses from line 22 and rental real estate losses from line 23				0.
26 Total rental real estate and royalty income or (loss). Combine lines 24 and 25				0.
Nonpassive rental activities for EC purposes				

Worksheet for At-Risk Limitation and Rental Activities				
Check, if some investment is not at-risk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
At-risk limitation P9 to Form 6198	0.	0.	0.	
Non-deductible amount due to at-risk	0.	0.	0.	
Check, if you were a real estate professional for 2001?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Did you actively participate in the rental activity during 2001?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Net after at-risk limitation	-8272.	0.	0.	
Prior year loss carryforward	0.	0.	0.	
Overall gain or loss	-8272.	0.	0.	
Carryforward loss to 2002	8272.	0.	0.	
Check if the property was sold in 2001	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Income: \$ 43670 Refund: \$ 3909 Batch 27 EFile 20 Address 111-45-0321 8/11/2002 Return

Schedule E – Rental Income and Loss (continued)

F9 (Link) to:

- Click on “New 4562: Depreciation/ Amortization, pg 1” (New 4562 required for each rental property)
- Go to “Form 4562” instructions to complete form

Click on “Yes” for Active Participation

Form 4562 – Depreciation and Amortization

Form 4562: Depreciation and Amortization - 2001

Name: MICHAEL & LOUISE BOND SSN: 111-45-0321

Business or activity to which this form relates: [Redacted]

F9 on line 6 for depreciation worksheets.

Part I: Election to Expense Certain Tangible Property Under Section 179

1	Maximum dollar limitation	24000
2	Total cost of section 179 property placed in service	0
3	Threshold cost of section 179 property before reduction in limitation	20000
4	Reduction in limitation. Subtract line 3 from line 2	0
5	Dollar limitation for tax year. Subtract line 4 from line 1	0

6	(a) Description of property For accurate computation, F9 to worksheet.	(b) Cost business use	(c) Elected cost
	[Redacted]	0	0
	[Redacted]	0	0

7 Listed property. Enter amount from line 27: 0

8 Total elected cost of 179 deduction. (0 on this return) on this 4562: 0

9 Tentative deduction. (If the 179 deduction amount on this return exceeds line 5, line 9 is calculated as follows: line 8 x line 5 divided by the total 179 deduction amount): 0

10 Carryover of disallowed deduction from 2000: 0

11 Business income limitation. Enter the smaller of business income or line 9: 0

12 Section 179 expense deduction. Add lines 9 and 10, but not more than line 11: 0

13 Carryover of disallowed deduction to 2002: 0

Part II: MACRS Depreciation for Assets Placed in Service Only During Year 2001 Tax Year
(Use Part V for listed property.)

Incomes: \$10670 Refund: \$9509 Batch: 7 Spile: 0 Any Chars: 111-45-0321 01/11/2002 Return

Enter type of business or activity:

- For SCH E - Residential Rental
- For SCH C - Business Activity
ie - Child Care, Vending Machine, Lawn Care, Construction, Cosmetic Distributor

F9 (Link) to:

- If first time for this 4562: Click on “New Depreciation and Amortization Worksheet” (New Depreciation and Amortization Worksheet required for each property/item depreciating)
- Go to “Deprec & Amor-Sch C” or “Deprec & Amor-Sch E” instructions to complete form

Depreciation Worksheet – Schedule C (continued)

3b	Minus salvage or total value	0	
3c	Business Use (Auto <input checked="" type="checkbox"/> %)	40%	
3d	Prior 179 deduction	0	0
4	Basic for depreciation	280	0
5 Is this property eligible for 179 election? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
Section 179: Election to Expense Tangible Property			
	Maximum dollar limitation	24000	
	Total 179 elected this return	0	
	179 remaining for this property	280	
	Auto 179 for this property	0	
	179 election amount for this property	0	
	State 179 deduction, if state different is checked	0	
Section 2: Alternative Maximum Tax Depreciation			
10	AMT Period: (If placed in service after 1986, the most common CLADR Table ADS recovery period is used. If placed in service before 1987, check the appropriate box on line 12). If different, PS to override this entry	7.0 Yrs	0.0 Yrs
11	Prior AMT depreciation	0	0
12	Check the box that applies, if this is pre-87 tax preference property: <input type="checkbox"/> Real Property <input type="checkbox"/> Leased Personal Property (Personal Holding Company)		
13	Current year AMT depreciation	27	0
Section 3: Amortization			
Enter the code section, if placed in service this year			
Section 4: Listed Property - Automobiles, Certain Other Vehicles, Cellular Telephones, Computers, and Property Used for Entertainment, Recreation, or Amusement.			
Answer the following for all listed property:			
	Do you have evidence to support the business/investment use claimed?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	If "Yes", is the evidence written?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Income: \$43670 Refund: \$8509 Batch 1: EFile 0 Any Chars 111-45-0321 8/11/2002 return

Must prorate based on business vs. personal use

Enter amount from line 4 above if opting to fully depreciate small value items purchased in 2002.

Depreciation Worksheet – Schedule E

The screenshot shows the 'Business Asset Worksheet - Page down for Sales Worksheet' for the year 2002. The form is titled 'Section 1: Depreciation and Amortization' and includes a note: 'If rental property, enter A, B, or C.' The form is divided into several sections:

- 1 Description of property:** A text field containing 'House'.
- 2 Date placed in service (MMDD/YYYY):** A date field containing '02/01/1998'.
- 3a Cost or basis (See 3b through 3d below):** A numeric field containing '200000'.
- 3b Tangible property bought and sold in this year:** A dropdown menu with 'SL' selected.
- 3c Method Type:** A dropdown menu with 'FARM' selected.
- 3d Recovery period:** A dropdown menu with '27.5 YRS' selected.
- 3e Convention:** A dropdown menu with 'MM' selected.
- 4 Depreciation:** A table with columns for 'Federal' and 'State different, check'. The 'Federal' column has values for 'Current year' (9272), 'Prior years' (18896), and 'Next year' (9272). The 'State different, check' column has '0' for all three rows.
- 5 Rental real estate:** A section with checkboxes for 'If the property is rental real estate, is it residential?' (Yes/No), 'If this is rental property, X the box or', and 'If an automobile, X the box and enter mileage information'. The 'No' box is checked.
- 6 Mileage:** A section with fields for '2001 business and/or investment miles', '2001 commuting miles', '2001 other personal miles', and '2001 total of all miles driven'.
- 7b Minus salvage or land value:** A numeric field containing '0'.
- 7c Business Use (Auto):** A percentage field containing '100%'.
- 7d Prior 179 deduction:** A numeric field containing '0'.

- Must enter A, B, or C for rental property
- ie: house, roof, carpet, washer, refrigerator
- Purchase price plus capital improvements
- Enter "SL" for a house and "200 DB" for all others
- Enter "27.5 YRS" for a house and "7 YRS" for all others
- Click on "MM" for a house and "MQ" for all others
- Sum of all years prior to 2002
- Click on "No" for a house, leave blank for all others

Depreciation Worksheet – Schedule E (continued)

TaxWise 2001 - EB00 Individual: Training: 111-45-0321

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Add Form/Display Form List (Ctrl+F10) Copy Data W/d (Shift+F10) Remove Form (Shift+F9) Close This Form (F10)

If an **automobile**, X the box and enter mileage information

2001 business and/or investment miles	0
2001 commuting miles	0
2001 other personal miles	0
2001 total of all miles driven	0

Check if using the standard mileage rate

If this is a qualified electric vehicle, reduce the basis by the credit on Form 8804 and X this box

3b Minus salvage or land value 11,900

3c Business Use (Auto 0.0 %)

3d Prior 179 deduction 0

4 Basis for depreciation 22,900

5 Is this property eligible for 179 election? Yes No

Section 179: Election to Expense Tangible Property

Maximum dollar limitation	0
Total 179 elected this return	0
179 remaining for this property	0
Auto 179 for this property	0
179 election amount for this property	0
State 179 deduction, if state different is checked	0

Section 2: Alternative Minimum Tax Depreciation

10 AMT Period: (If placed in service after 1986, the most common CLADR. Take ADS recovery period is used. If placed in service before 1987, check the appropriate box on line 12). If different, FB is override this entry 120.0 yrs

11 Prior AMT depreciation 0

12 Check the box that applies, if this is pre-87 tax preference property

<input type="checkbox"/> Real Property	0
<input type="checkbox"/> Leased Personal Property (Personal Holding Company)	0

13 Current year AMT depreciation 1,400

Section 3: Amortization

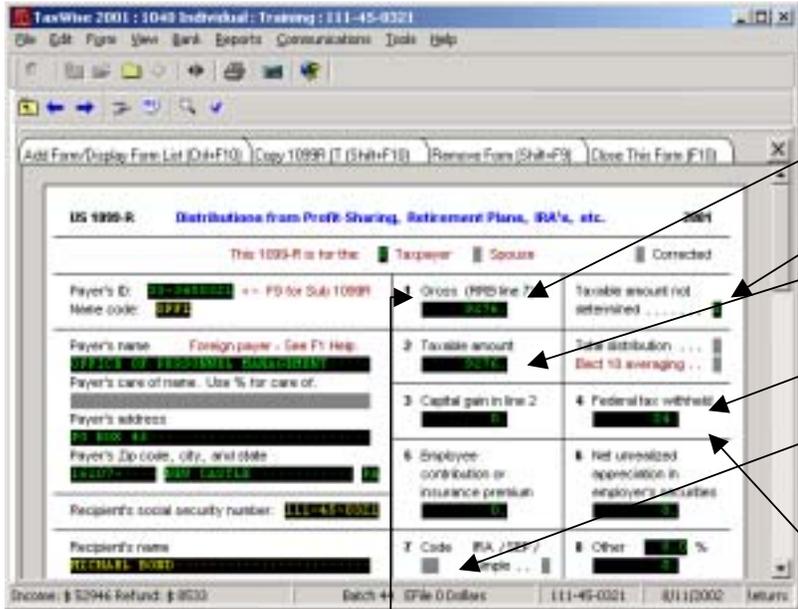
Enter the code section, if placed in service this year

Income: \$ 43670 Refund: \$ 8509 Batch: 25: EFile D.Amy Chas 111-45-0321 8/11/2002 return

Enter value of land

Always enter "100%" if entire house rented

1099-R – Civil Service



1. Gross annuity amount

"X" this box

Same amount as gross distribution if no longer eligible for tax break OR calculated on worksheet below, line 6

2. Block 11, Federal Income Tax Withheld

Enter distribution code (**Shift F-1** to see which codes require Form 5329)

PAID OFFICE OF PERSONNEL MANAGEMENT RETIREMENT PROGRAMS PO BOX 45 BOYERS, PA 16017-0045		STATEMENT OF ANNUITY PAID Copy 2A - To be filed with annuitant's Federal tax return		2002	
Annuitant's Social Security No. 123-45-6789	Federal Income Tax withheld 24.00	Gross annuity amount 9276.00	State 1 State Tax Withheld NONE	State 2 State Tax Withheld NONE	Original Contributions 19894,00
Health Insurance Premiums 1150.29	PAID TO →		Note Carefully read the enclosed information		
Retirement Claim No.					
Distribution Code 7-NONDISABILITY					

1099-R – Civil Service (continued)

Note A: This worksheet is used only for the first few years that it takes to deplete the original contributions

Enter original contributions

Read carefully, question taxpayer thoroughly, and mark carefully

Ask taxpayer

Must be entered to determine if any exclusion can be taken in subsequent years

Note B: Stress to taxpayer importance of having this worksheet available for future year tax returns

PAID OFFICE OF PERSONNEL MANAGEMENT RETIREMENT PROGRAMS BY: PO BOX 45 BOYERS, PA 16017-0045		STATEMENT OF ANNUITY PAID Copy 2A - To be filed with annuitant's Federal tax return		2002	
Annuitant's Social Security No. 123-45-6789	Federal Income Tax withheld 24.00	Gross annuity amount 9276.00	State 1 State Tax Withheld NONE	State 2 State Tax Withheld NONE	Original Contributions 19894.00
Health Insurance Premiums 1150.29	Retirement Claim No.	PAID TO →		Note Carefully read the enclosed information	
Distribution Code 7-NONDISABILITY					

Form 2555 – Foreign Earned Income Exclusion

TaxWise 2001 : 3048 Individual : Training : 111-45-0321
 File Edit Forms View Bank Reports Communications Tools Help
 Add Form/Display Form List (Ctrl+F10) Copy 2555 Pg (Shift+F10) Remove Form (Shift+F3) Close This Form (F10)

US 2555 (2001) Page 3
 Name: **RICHARD ROBB** SSN: **311-44-0000**

Part VI: All Taxpayers
 27 Amount from line 26 0
 Are you claiming the housing exclusion or housing deduction?
 Yes. Complete Part VII. No. Go to Part VIII.

Qualifying period dates for this tax year: from [redacted] through [redacted]

Part VII: Taxpayers Claiming Housing Exclusion and/or Deduction
 28 Qualified housing expenses for the tax year 0
 29 Number of days in your qualifying period in this tax year 0
 30 Multiply \$20.32 by number of days on line 29. Maximum \$40,657 0
 31 Subtract line 30 from line 28 0
 32 Enter employer provided amount 0
 33 Divide line 32 by line 27 0
 34 Housing exclusion. Multiply line 31 by line 33 0

Part VIII: Taxpayers Claiming the Foreign Earned Income Exclusion
 35 Maximum foreign earned income exclusion 70000
 36 Number of days in qualifying period in this year 0
 37 Divide line 35 by number of days in tax year 0
 38 Multiply line 36 by line 37 0
 39 Subtract line 34 from line 38 0
 40 Foreign earned income exclusion. Smaller of line 35 or line 39 0

Part VIII: Taxpayers Claiming the Housing, Foreign Earned Income, or Both
 41 Add lines 34 and 40 0
 42 Deductions allowed in figuring your AGI that are allocable to the excluded income.
 For the exclusion 0

Income: \$ 26509 Refund: \$ 2890 Batch 1 EFile 5 Ave. Chms 111-45-0321 8/7/2002 return

Form 3903 – Moving Expenses

TaxWise 2001 : 1040 Individual : Training : 111-45-0321

File Edit Form View Bank Reports Communications Tools Help

Add Form/Display Form List (Ctrl+F10) Copy 3903 (Shift+F10) Restore Form (Shift+F9) Close This Form (F10)

US 3903 Moving Expenses 2001

Name: MICHAEL & LOUISE BOND SSN: 111-44-9921

If you are using more than one Form 3903 in this return, enter a label for this form

1 Number of miles from your old home to your new workplace

2 Number of miles from your old home to your old workplace

3 Subtract line 2 from line 1. If -0- or less, enter -0-

If line 3 is 50 or more miles, complete the rest of this form. If line 3 is less than 50 miles, you CANNOT take a deduction for moving expenses unless you are a member of the Armed Forces.

Armed Forces
If this move is due to an Armed Forces permanent change of station and the 39-week or 50-mile requirements for a moving deduction will not be met, check

1 Enter the amount you paid for transportation and storage for household goods and personal effects

2 Enter the amount you paid for travel and lodging expenses in moving from your old home to your new home. Do not include the cost of meals. You can deduct the actual cost of travel or, if you drove, miles at 12 cents
Other travel and lodging expenses

3 Add lines 1 and 2

4 Enter the total amount your employer paid for the expenses listed on lines 1 and 2 that is NOT included in the wages box (box 1) of your W-2. This amount should be identified with code P in box 12 of your W-2

Is line 3 more than line 4? YES - Go to line 5

No. You cannot deduct your moving expenses. If line 3 is less than line 4, subtract line 3 from line 4 and include on Form 1040, line 7.
This amount is attributable to the Taxpayer Spouse
Also check taxpayer or spouse if you filed a joint Federal return and married filing separate or combined state return(s).

Yes. Subtract line 4 from line 3.

Income: \$2946 Refund: \$ 8533 Batch: 1 Efile: Any Chars 111-45-0321 8/11/2002 return

54

Moving Expenses

FROM _____ TO _____

TOTAL Miles _____

Date Signed Out of Old Unit _____

Date Signed Into New Unit _____

TRANSPORTATION & STORAGE OF HOUSEHOLD AND PERSONAL EFFECTS

Truck rental Moving a Pet

Boxes, tape _____

Wiring harness _____

Car Dolly _____

Scale Tickets _____

Gas and oil _____

Parking & Tolls _____

Insurance _____

Health Certificate/Shots _____

Shipping Crate _____

Airfare _____

Hotel Pet Surcharge _____

Kennel Charges _____

Shipping a Car Other Expenses

Cost of shipping POV _____ Postage _____

Driving car to port Insurance _____

(_____ miles @ .12 per mile) _____ Storage _____

Insurance _____ Other _____

Shipping Agent's fee _____

Receiving Agent's fee _____

Moving Company Expenses _____

Total \$ _____

TRAVEL AND LODGING EXPENSES

Hotel (old location) _____ Gas, oil, etc. _____

Lodging (en Route) _____ Airfare _____

Hotel (new location) _____ Tolls _____

Buses, trains, other _____

Total \$ _____

TaxWin 2001: 1040 Individual - Training: 111-45-0321

File Edit Form View Bank Reports Communications Tools Help

Add Form/Display Form List (Ctrl+F10) Copy This Form (Shift+F10) Remove Form (Shift+F8) Close This Form (F10)

Medical and Dental Expenses

1	Unreimbursed medical and dental expenses		0
2	Amount from Form 1040, line 34		0
3	Multiply line 2 by 7.5%		0
4	Subtract line 3 from line 1		0

Taxes You Paid

5	State and local income taxes. To list amounts paid in 2001 for previous years' returns, see the FIC Tax Paid worksheet.		950
6	Real estate tax: remainder from Form 8023		0
	Real estate tax: remainder from part rental worksheets		0
	Real estate taxes on your principal residence, not listed above		0
	Other real estate taxes you paid, not listed elsewhere in this tax return		0
7	Personal property tax: remainder from business vehicle worksheet		0
	Personal property taxes, not listed above		0
8	Other taxes. Statement available. F9 on "Type" below.		0
	Type		0
9	Add lines 5 through 8		950

Interest You Paid

10	Home mortgage interest remainder from Form 8023		0
	Home mortgage interest remainder from part rental worksheets		0
	Form 8396 credit, if applicable		0
	Home mortgage interest and points from Form 1098, not listed above		0
11	Home mortgage interest not reported on Form 1098. If paid to an individual, show the person's name, ID number, and address. Statement available. F9 on "Individual's name".		0
	Individual's name		0
	ID number		0
	Amount		0

Income: \$ 2809 Refund: \$ 2098 Batch: 6 File: D Name 111-45-0321 6/7/2002

Schedule A – Itemized Deductions

F9 (Link) to:

- If first time: Click on “New Itemized Deduction Detail”
- All subsequent times: Click on “Itemized Deduction Detail”
- Enter under “Medical Expenses”

Enter taxes and interest reported on Form 1098 – Mortgage Interest Statement, Blocks 1 & 2

2002 Mortgage Interest Statement

Copy 2 For Renter

Form 1098

1	Mortgage interest paid on qualified residence (See Box 2 for rules)	\$ 3,967.49
2	Points paid on acquisition of qualified residence (See Box 2 for rules)	\$ 1,700.00
3	Interest on second mortgage (See Box 2 for rules)	\$.00

Form 1098 (Prescribed for your records.) Department of the Treasury - Internal Revenue Service

Schedule A – Itemized Deductions (continued)

The screenshot shows the TaxWise 2001 software interface for Schedule A - Itemized Deductions. The form is titled "Schedule A - Itemized Deductions" and includes the following sections:

- Gifts to Charity:** Lines 15 through 18. Line 15 is "Gifts by cash or check", line 16 is "Other than by cash or check", line 17 is "Carryover from prior year", and line 18 is "Add lines 15 through 17".
- Casualty and Theft Losses:** Line 19 is "Casualty or theft losses. Attach Form 4684".
- Job Expenses and Most Other Miscellaneous Deductions:** Lines 20 through 23. Line 20 is "Unreimbursed employee expenses - job travel, union dues, job education, etc. Statement available. F9 on 'Type' below". Line 21 is "Tax preparation fees". Line 22 is "Other expenses - investment, safe deposit box, etc. Statement available. F9 on 'Type' below". Line 23 is "Add lines 20 through 22".

Arrows in the image point to line 12 (Points not reported on Form 1099) and line 15 (Gifts by cash or check).

Loan origination fee (from Closing Settlement Statement) can be recorded here if not included as points on Form 1098 (line 10 above)

F9 (Link) to:

- If first time (not done on line 1 above): Click on "New Itemized Deduction Detail"
- All subsequent times: Click on "Itemized Deduction Detail"
- Enter under "Cash Contributions"
- Enter "Contributions Other Than Cash"

Schedule A – Itemized Deductions (continued)

F9 (Link) to:

Click on “New 2106: Employee Business Expense, page 1”
(New 2106 required for each business)

Click on “New Schedule A: Deductions Subject to 2% Limit”

The screenshot shows the TaxWise 2001 software interface for Schedule A Itemized Deductions. The window title is "TaxWise 2001 : 1040 Individual : Training : 111-45-0321". The menu bar includes "File", "Edit", "Form", "View", "Bank", "Reports", "Communications", "Tools", and "Help". The toolbar contains various navigation icons. The main window has a title bar with "Add Form/Display Form List (Ctrl+F10)", "Copy This Form (Shift+F10)", "Remove Form (Shift+F3)", and "Close This Form (F10)".

The form content includes the following sections and items:

- Unreimbursed employee expenses - job travel, union dues, etc. Statement available. F9 on "Type" below.**
 - Type: [Redacted] Amount: [Redacted]
 - *Forms 2106 and 2106EZ transfer to this line. If you are using a statement, check here AND manually enter: [Redacted] on the statement.
- Tax preparation fees** [Redacted]
- Other expenses - investment, safe deposit box, etc. Statement available. F9 on "Type" below.**
 - Type: [Redacted] Amount: [Redacted]
 - **Schedules K-1 and Forms 4084 and 4757 amounts transfer here. If you are using a statement, check here AND manually enter: [Redacted] on the statement.
- 23** Add lines 20 through 22 [Redacted]
- 24** Amount from Form 1040, line 24 [Redacted]
- 25** Multiply line 24 by 2% [Redacted]
- 26** Subtract line 25 from line 23 [Redacted]

Other Miscellaneous Deductions

- 27** Statement available. F9 on "Type" below. Clearly mark pending losses. Type: [Redacted] Amount: [Redacted]
- ***Schedules K-1, Forms 4084, 2106, 2106EZ, and 1020 losses add to here. If you are using a statement, check here AND manually enter: [Redacted] on the statement.

Total Itemized Deductions

- 28** Is the amount on 1340, line 24 over \$132,950 (over \$66,475 if married filing separately)?
 - No. Add lines 4 through 27 and enter the amount on line 30.
 - Yes. Deduction may be limited. See the worksheet below.
- Total allowed deductions** [Redacted]

At the bottom of the window, the status bar shows: "Income: \$ 26529 Refund: \$ 2890 Batch 6 EFile 0 Files 111-45-0321 8/7/2002 return".

Form 1116 – Foreign Tax Credit

US 1116 Foreign Tax Credit 2001

Name: RICHARD A. LOUIS BOREL SSN: 111-44-0321

Simplified Limitation Election
 If your only foreign source income is passive income (dividends, interest, royalties, etc.) that is reported to you on a periodic statement (such as Forms 1099-DIV or 1099-INT) and your qualified foreign taxes are not more than \$300 (\$600 if married filing joint), you do not need to fill out this form. You can enter the foreign tax amount here: [REDACTED] or directly on Forms 1040 or 1040NR. By making this election, you forego any carryover of excess foreign taxes to or from a taxable year to which this election applies and this election applies to all later tax years and can only be revoked with IRS consent. Enter the amount of foreign income on Schedules D or E, as applicable and also on line 16 of Form 1116AMT.

Check only one box. Use a separate Form 1116 for each category of income.

- a Passive income
- b High withholding tax interest
- c Financial services income
- d Shipping income
- e Dividends from a DISC or former DISC
- f Certain distributions from a foreign sales corporation (FSC) or former FSC
- g Lump sum distributions
- h Section 501(c) income
- i Income re-sourced to treaty
- j Capital gain income

k Resident of (name of country): USA

Part B: Taxable Income or Loss from Sources Outside United States for Category Above

l Name of country or possession: [REDACTED] (limit to 10 characters for printing)

	A	B	C	Total
1 Gross income from country				
Type: 0032001				
Ordinary income	2000	00	00	2000

Foreign capital gain - FB on column A amount below for foreign Schedule D worksheet. The result

Income: \$ 52948 Refund: \$ 8533 Batch: 1 EPile 0 Any Chars 111-44-0321 8/12/2002 Return:

Only file Form 1116 if foreign taxes reported paid on 1099-DIV are more than \$300 (\$600 if married filing joint) See “**NOTE” on form

NOTE 1: Fill in boxes where arrows indicate From 1099-DIV, Block 1

Form 1116 – Foreign Tax Credit (continued)

Home mortgage interest (Schedule A amount) 0.00

Other interest expense 0.00

Losses from foreign sources 0.00

Add lines 2, 3g, 4e, 4f and 5 0.00

7 Subtract line 6 from line 1 0.00

Part II: Foreign Taxes Paid or Accrued

Credit claimed for taxes (check one): Paid Accrued

Foreign taxes paid or accrued in foreign currency

(i) Date paid or accrued	(j) Taxes withheld at source			(k) Other foreign taxes paid or accrued
	(ii) Dividends	(iii) Rent/royalties	(iv) Interest	
A 12/31/2002				
B				
C				

In U.S. dollars

	(j) Taxes withheld at source			(w) Other foreign taxes paid or accrued	(x) Total foreign taxes paid/accrued
	(ii) Dividends	(iii) Rent/royalties	(iv) Interest		
A	0.00	0.00	0.00	350.00	350.00
B	0.00	0.00	0.00	0.00	0.00
C	0.00	0.00	0.00	0.00	0.00
Total of Part II					350.00

The facsimile form is not approved for filing directly to the IRS. Print IRS form using "Print Return" or "Print Current Form".

Income: \$ 52946 Refund: \$ 8533 Batch 97 SPfile G Dollars 111-45-0321 8/12/2002 return

NOTE 1: Fill in boxes where arrows indicate

Always 12/31/2002

Form 1099-DIV, Block 6

Form 1116 – Foreign Tax Credit (continued)

Part III: Figuring the Credit for AMT

9	Amount from line 9	550	
10	AMT foreign tax credit carryback or carryover	0	
11	Add lines 9 and 10	550	
12	Reduction in foreign taxes	0	
13	Subtract line 12 from line 11. Foreign tax available for credit	550	550
14	Amount from line 7	2000	
15	Adjustments to line 14. See instructions	0	
16	Combine lines 14 and 15. If you elected the Simplified method, enter the foreign income here	2000	2000
17	Taxable income from Form 9251, line 21. If you used Schedule D to figure your tax, the special computation for line 17 has been calculated	49447	
18	Divide line 16 by line 17		0.0440
19	Tax minus Form 9251, line 24		590
20	Multiply line 19 by line 18		19
21	Smaller of line 13 or line 20		19

Part III: Summary of Credits from Separate Parts III

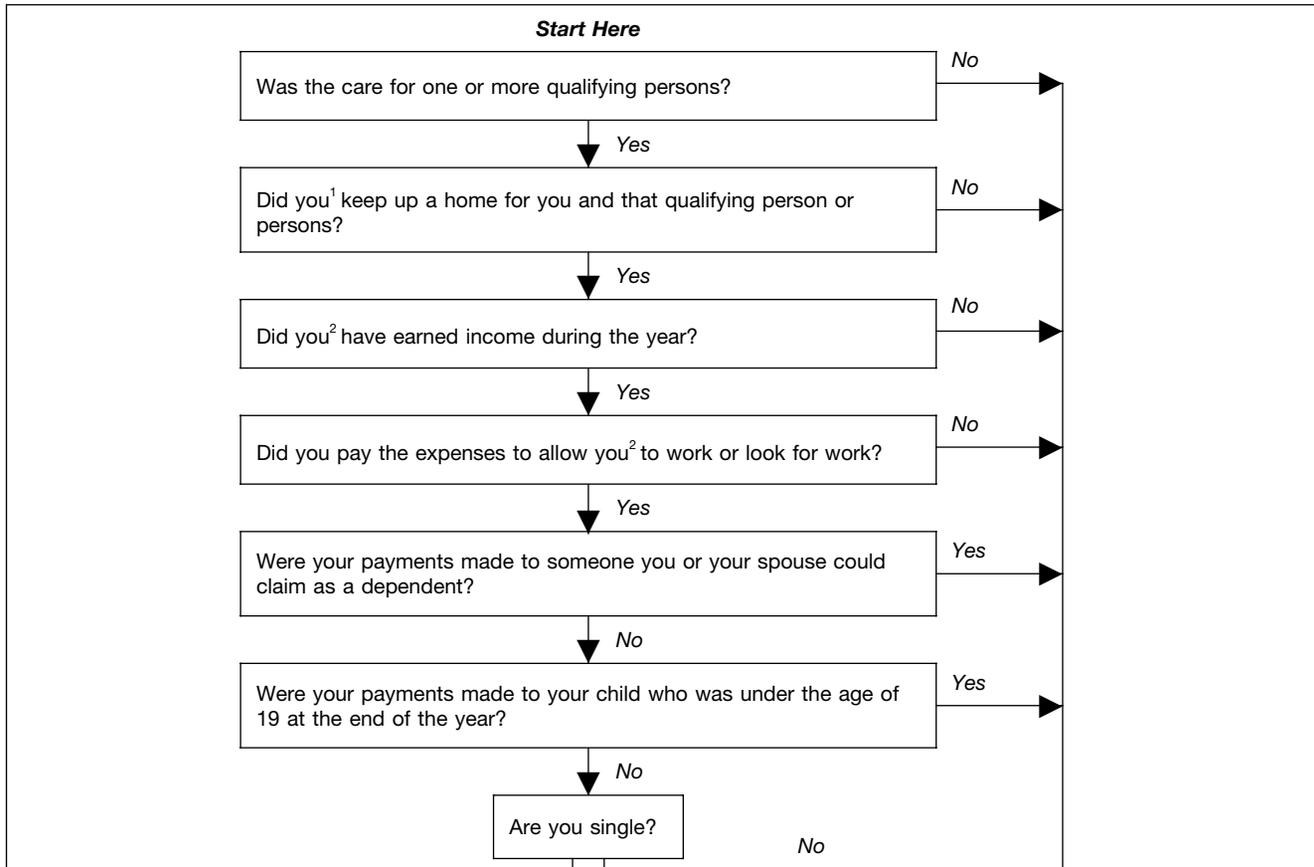
If you are using ONLY ONE Form 1116, check this box: If you are using MORE than one Form 1116, check this box: on the first 1116 and check this box on all copies except the first one: Lines 22 through 30 should only be filled in if there is more than one Form 1116, and all totals must be first Form 1116

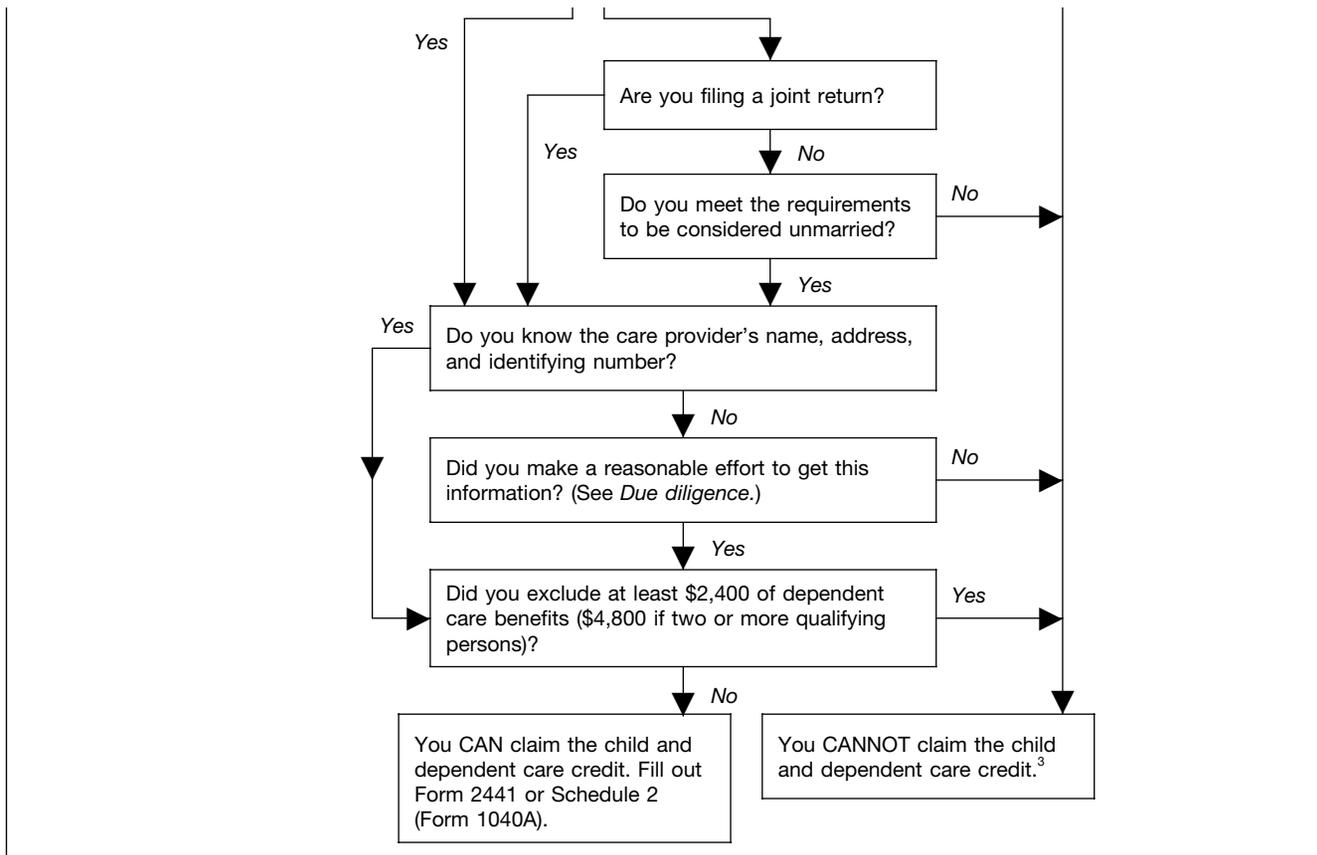
22	Credit for taxes on passive income	19	
23	Credit for taxes on high withholding tax interest	0	
24	Credit for taxes on financial services income	0	
25	Credit for taxes on shipping income	0	
26	Credit for taxes on dividends from a DISC or former DISC and certain distributions from a FSC or former FSC	0	
27	Credit for taxes on lump sum distributions	0	
28	Credit for taxes on income re-sourced by treaty	0	
29	Credit for taxes on general limitation income	0	
30	Add lines 22 through 29		19
31	If using multiple Forms 1116, enter the smaller of line 19 or line 30. If this is the only Form 1116, enter line 21		19
32	Reduction of credit for international boycott operations		

Income: \$ 52946 Refund: \$ 8533 Batch: 26 CPN: 0 Dollars 111-45-0321 8/12/2000 setunc

NOTE 1: Fill in boxes where arrows indicate

Can You Claim the Child and Dependent Care Credit?





¹This includes your spouse if you were married.

²This also applies to your spouse, unless your spouse was disabled or a full-time student.

³If you had expenses that met the requirements for 2001, except that you did not pay them until 2002, you may be able to claim those expenses in 2002. See *Expenses not paid until the following year* under *How To Figure the Credit*.

Child and Dependent Care Credit

Qualifying Person

- A child that is under the age of 13 when the expenses were incurred and for whom a dependency exemption can be claimed,
- A dependent (or a person who could be claimed as a dependent if his or her gross income had been less than the personal exemption amount) who is physically or mentally incapable of self-care,
- A spouse who is physically or mentally incapable of self-care.
Special rules apply if the parents are divorced or separated. **(see Pub 17)**

Qualified Expenses

- Expenses must be paid, for the care of a qualifying person, to allow the taxpayer to work or look for work.
- Cannot include expenses paid while the taxpayer is off work because of illness.
- Main purpose of expenses must be for the qualifying person's well being and protection.

TaxWise 2001 : ED40 Individual: Training : 111-45-0321

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Add Form/Display Form List (Ctrl+F10) Copy This Form (Shift+F10) Remove Form (Shift+F9) Close This Form (F10)

US 2441 **Credit for Child and Dependent Care Expenses** 2001

Use this Form 2441 for Form 1043A, Schedule 2. All entries will transfer to Schedule 2.

Name: MICHAEL & JUSTICE BOND SSN: 111-45-0321

Part I: Persons or Organizations Who Provided the Care

If you have more than 2 care providers, you must list all on statements. Two statements are required. One statement lists names and addresses. The other statement is for SSN or EIN of the care provider and amount. Do not use hyphens in SSN or EIN.
If you cannot get an ID number for the provider, enter "See Page 2" in SSN or EIN section and explain on page 2. You cannot e-file unless you have a SSN or EIN for the care provider.

(a) Care provider's name	(b) Street address City, state and Zip code	(c) ID number SSN or EIN	(d) Amount paid
ABC DAYCARE Code: ABCD	111 1ST STREET SPRING TX	EIN? Type: [dropdown] 111-45-0321	1,000
Code: ABCD		EIN? Type: [dropdown]	
Total of the line 1 amounts:			1,000

Part II: Credit for Child and Dependent Care Expenses

2. Information about your qualifying person(s).
To qualify the persons must have shared the same home with you in 2001. If you received dependent care benefits from your employer, fill in page 2 of this schedule.
Only list below those expenses not excluded on page 2. Total not excluded on page 2: 1,000

(a) Qualifying person's name Statement available. FD on "First Name" below.	(b) Social security	(c) Qualified expenses

Income: \$ 52946 Refund: \$ 8533 Batch 39 EPile 0 Dollars 111-45-0321 8/12/2002 return

Form 2441 – Credit for Child and Dependent Care Expenses

- NOTE:** Prior to link ALL entries in Part I must be blank
- If more than two care providers, link to enter them
 - Click on “New 2441: Additional Care Providers”
- NOTE:** Must be in the same order as provider names
- If more than two care providers, link to enter SSN/EINs and amount paid to each
 - Click on “New 2441: Care Providers SSN/EIN, Paid”

Form 2441 - Credit for Child and Dependent Care Expenses (continued)

Only list below those expenses not excluded on page 2. Total not excluded on page 2: 1,000

(a) Qualifying person's name <i>Statement available. F9 on "First Name" below.</i> First name Last name	(b) Social security number	(c) Qualified expenses * See below.
NEW MARTIN	111-45-0321	1,000
* Qualified expenses are those you incurred and PAID in 2001.		
Total of the line 2 amounts		1,000

3 Smaller of line 2, \$2,400 for 1 qualifying person, or \$4,800 for 2 or more persons.
If you completed Part II, enter the amount from line 24: 1,000

4 Your earned income: 5,461.0

5 If married filing a joint return, your spouse's earned income; all others, the amount from line 4: 0

6 Smallest of lines 3, 4, or 5: 0

7 Amount from Form 1040, line 34: 0

8 Amount applicable to the amount on line 7: 0

If you paid, in 2001, dependent care expenses incurred in a prior year, enter the amount of credit based on the rate that applied for that year and explain, F9: 0

Also enter qualifying person's name and social security number: 0

9 Child and dependent care credit: 0

Worksheet for Income Considered Earned by Disabled or Student Spouse

If you have 1 qualifying person \$200
X months spouse was a student or disabled

If you have two or more qualifying persons \$400
X months spouse was a student or disabled

Check if the care listed above was for a disabled spouse:

Income: \$2946 Refund: \$833 Batch: 2 EFile 0.55 Number 111-45-0321 8/12/2002 return

Form 2441 – Credit for Child and Dependent Care Expenses (continued)

- If more than 2 children with dependent care expenses, link to enter all children
- Click on “New 2441: Qualifying Persons”
If spouse is a full time student, enter number of months here

Education Credits

Hope Credit	Lifetime Learning Credit
Limit is \$1,500 per student	Limit is \$1,000 per tax return
Only for the first two years of post-educational secondary education	Available for unlimited number of years
Must be pursuing a degree or other credentials.	Courses in degree program or to acquire or improve job skills
At least one-half of full-time workload for one academic period	One or more courses
For tuition, and related expenses (see Pub. 17 for expenses that do not qualify)	For tuition and related expenses (see Pub. 17 for expenses that do not qualify)
Not available to anyone with a felony drug conviction	No other restrictions

Form 8863 – Education Credits

US 8863 **Education Credits** **2001**
 Name: **MICHAEL & JUDITH BOST** SSN: **111-45-0321**

Note: These credits are NOT available if you are a dependent of another or married filing separately.
You cannot take the Hope credit and the Lifetime Learning credit for the same student.

Part I: Hope Credit

The Hope Credit is available for two taxable years only. These two years must be the first two years of postsecondary education, generally the freshman and sophomore years of college.

1	(a) Student's name as shown on page 1 of this tax return. First name and last name	(b) Student's social security number	(c) Qualified expenses but not more than \$2,000 per student	(d) Smaller of column c or \$1,000	(e) Subtract column d from column c	(f) One-half of the amount in column e
	111-45-0321	111-45-0321	1000	1000	0	500
			0	0	0	0
			0	0	0	0
2	Add amounts in columns (d) and (f)					1000
3	Add the amounts on line 2 columns (d) and (f)					1000

Part II: Lifetime Learning Credit

4	(a) Student's name as shown on page 1 of your tax return. First name Last name	(b) Student's social security number	(c) Qualified expenses

Income: \$ 5296 Refund: \$ 8533 Batch 56 EPile \$29 Dollars 111-45-0321 8/12/2002 return

Earned Income Credit

Rules for Everyone	Rules With A Qualifying Child	Rules With No Qualifying Child
<p>Must have a valid SSN issued by SSA.</p> <p>Filing status cannot be married filing separate.</p> <p>Must be a U.S. citizen or resident alien all year.</p> <p>Cannot file Form 2555 or Form 2555-EZ.</p> <p>Investment income must be less than \$2,550</p> <p>Must have earned income.</p>	<p>Child must meet the relationship, age, & residency tests.</p> <p>Taxpayer cannot be a qualifying child of another person.</p> <p>Qualifying child must have a valid SSN.</p>	<p>Taxpayer must be at least age 25 but under age 65.</p> <p>The taxpayer (or spouse if filing a joint return) cannot be the dependent of another person.</p> <p>Taxpayer cannot be a qualifying child of another person.</p> <p>Taxpayer must have lived in the U.S. more than half of the year.</p>

EIC and SSN ALERT!

If the Social Security card has a legend that says “**Not Valid for Employment**” and the number was issued so that the card holder could receive a federally funded benefit, such as food stamps, SSI or Medicaid, the SSN is not a valid SSN for EIC purposes. ITINs issued by IRS to non-citizens who cannot get an SSN and ATINs issued by IRS to adoptive parents for the child they are adopting are also not valid numbers for EIC purposes.

It is an important part of your job to ensure that the taxpayer and all related parties have valid numbers; therefore, you should routinely ask to see the taxpayers’ and their childrens’ Social Security cards.

(Numbers written on a piece of paper do not ensure accuracy.)



Please note: If the card has the “**Not Valid for Employment**” legend but the taxpayer states that his or her or their children’s situation has changed, you should advise the taxpayer to visit a local Social Security office for a replacement card without the legend. (The SSN will remain the same.) The taxpayer can then return to the volunteer site for you to complete the return. The taxpayer may now be eligible for the EIC.

EIC INCOME LIMITS (Earned Income And AGI Must Each Be Less Than the Following Amounts)

Filing Status	No Qualifying Children	One Qualifying Child	Two or More Qualifying Children
Single or Head of Household	\$11,060	\$29,201	\$33,178
Married Filing Joint	\$12,060	\$30,201	\$34,178

Earned income for purposes of the EIC is wages, salaries, tips, net earnings from self-employment, union strike benefits, taxable long-term disability benefits received before minimum retirement age, and gross income received as a statutory employee.

Schedule EIC – Worksheet

US Schedule EC **Earned Income Credit Worksheet** **2001**

Name: **MICHAEL W. SUTER BOBO** SSN: **111-45-0321**

Questions to see if you can take the earned income credit

- Yes - STOP. You cannot take the credit. No - Go to question 2.
- Yes - STOP. You cannot take the credit. No - Go to question 3.
- No - STOP. You cannot take the credit. Yes - Go to question 4.
- Yes - STOP. You cannot take the credit. No - Go to question 5.
- Yes - Go to question 5a. No - Go to question 6.
- Yes - Go to question 5a. No - Go to question 6.
- Yes - Go to question 5a. No - Go to question 6.
- Yes - Go to question 5a. No - Go to question 6.
- Yes - Go to question 5a. No - Go to question 6.
- Yes - Go to question 5a. No - Go to question 6.
- Yes - Go to question 5a. No - Go to question 6.

Questions 5 and 7 apply to taxpayers having qualifying children.

- No - STOP. You cannot take the credit. Yes - Go to question 7.
- No - STOP. You cannot take the credit. Yes - Figure credit.

Questions 8 through 11 apply to taxpayers having no qualifying children.

- No - STOP. You cannot take the credit. Yes - Go to question 9.
- Yes - STOP. You cannot take the credit. No - Go to question 10.

Income: \$ 52946 Refund: \$ 8533 Batch: 1 Error: 0 Any Chars: 111-45-0321 8/13/2002 Return

Schedule EIC – Worksheet (continued)

TaxWise 2001: 1040 Individual Training: 111-45-0321

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Add Form/Copy Form List (D4+F10) Copy This Form (F10+F10) Remove Form (Shift+F9) Close This Form (F10)

2001

No - STOP. You cannot take the credit. Yes - Go to question 9

9 Can someone else claim you as a dependent?
 Yes - STOP. You cannot take the credit. No - Go to question 10

10 Is the total of your taxable and nontaxable earned income less than \$10,710?
 No - STOP. You cannot take the credit. Yes - Go to question 11

11 Is your modified adjusted gross income less than \$10,710?
 No - STOP. You cannot take the credit. Yes - Figure credit.

Figure your credit

1	Amount from 1040 or 1040A, line 7, 1040EZ, line 1 Enter the amount included in line 1 that was paid:		2481.00
	a to penal institution inmates for their work		0.00
	b as workfare payments		0.00
2	Taxable scholarship or fellowship grant not reported on WQ(s)		0.00
3	Line 1 minus line 1a, line 1b, and line 2		2481.00
4	If you received any nontaxable earned income (such as military housing, subsistence, allowances, rental or housing for clergy, tax-free combat pay, deferred compensation, compensation, dependent care benefits, cafeteria plans, meals and lodging furnished by an employer, etc.), enter the amounts below: Amounts from WQs, boxes 10, 12, and 14	7800.00	
	Other amounts listed on the WQ stub not shown above	0.00	7800.00
5	If you were self-employed or reported income and expenses on Schedules C or CEZ as a statutory employee, see instructions. If a member of the clergy, check <input type="checkbox"/>		0.00
6	Add lines 3, 4, and 5		3461.00
7	Credit from EIC table on line 6 income		0.00
8	Adjusted gross income Modifications	62946.00	0.00
	Modified AGI		0.00
9	EC amount on line 8, if line 8 is greater than \$5,945 (no child) or \$13,293 (at least 1 qualifying child)		0.00
10	Earned income credit. If line 8 is less than \$5,945 (\$13,293) then line 7; otherwise enter the smaller of lines 7 or 9		0.00

If you took EIC on your 2000 income tax return, was the EIC reduced or disallowed for any reason other than a math or clerical error? If you did not take EIC on your 2000 tax return, check "No" Yes No

If "Yes", Form 8862 needs to be filed with the tax return.

Income: \$ 52946 Refund: \$ 6533 Batch: 1 EFile: 0 Any Chars: 111-45-0321 8/13/2002 return:

2003 e-file Refund Cycle Chart...



Transmitted and accepted (by Noon) between:	Direct Deposit Sent*	Paper Check Mailed*
Jan 10 and Jan 16	Jan 24	Jan 31
Jan 16 and Jan 23	Jan 31	Feb 7
Jan 23 and Jan 30	Feb 7	Feb 14
Jan 30 and Feb 6	Feb 14	Feb 21
Feb 6 and Feb 13	Feb 21	Feb 28
Feb 13 and Feb 20	Feb 28	Mar 7
Feb 20 and Feb 27	Mar 7	Mar 14
Feb 27 and Mar 6	Mar 14	Mar 21
Mar 6 and Mar 13	Mar 21	Mar 28
Mar 13 and Mar 20	Mar 28	Apr 4
Mar 20 and Mar 27	Apr 4	Apr 11
Mar 27 and Apr 3	Apr 11	Apr 18
Apr 3 and Apr 10	Apr 18	Apr 25
Apr 10 and Apr 17	Apr 25	May 2
Apr 17 and Apr 24	May 2	May 9
Apr 24 and May 1	May 9	May 16

* The IRS does not guarantee a specific date that a refund will be deposited into a taxpayer's financial institution account or mailed.

Pointers for Direct Deposit of Refunds

1. Using a voided check as proof of account, verify:
 - **Routing Transit Number (RTN).** The RTN must contain 9 digits and begin with 01 through 12 or 21 through 32.
 - **Depositor Account Number (DAN).** The DAN can be up to 17 characters. Omit spaces, the actual check number, special symbols, and the dollar amounts on canceled checks.
2. Double check the RTN of the financial institution **before** the return is transmitted **if**:
 - You are unfamiliar with the financial institution. (Some types of accounts that exist through brokerage firms cannot accept Direct Deposits.)

- The RTN is for a credit union, which is payable through another financial institution. The taxpayer should contact their credit union for the correct RTN.



3. Your local IRS office may be able to provide a listing of financial institutions' RTNs and fields required for DANs. Ask your site coordinator if the listing can be added to the *e-file* software for convenience.
4. Always check the information you

have entered **twice**. Entering the incorrect RTN and/or DAN will result in a 4-6 week delay of the refund and an unhappy VITA/TCE customer! If the Direct Deposit is voided, a paper check will automatically be mailed to the address on the electronic tax return.

5. All requests for Direct Deposit of refunds that are delayed for any reason will still be honored, as long as the refund is issued within the same calendar year.



Caution: Some financial institutions will not allow a joint refund to be deposited into an individual account. The IRS is not responsible if a financial institution refuses a Direct Deposit.

Note: The routing and account numbers may be in different places on the check.

Paul Maple
Deborah Maple
1234 Windy Oaks Drive
Anytown, MD 20000

_____ 19 _____

PAY TO THE ORDER OF _____ \$ _____

_____ DOLLARS

ANYTOWN BANK
Anytown, MD 20000

For _____

Routing Number **Account Number**

Do Not include the check number

: 250250025 : 20202086 1234

1234
15-0000-0000

SAMPLE

Balance Due Returns—File Now, Pay Later...

Payment Options

Explain to the taxpayer that their tax return will be filed now and that payment of the taxes due should be made no later than April 15, 2003.

There are *three* payment options available:

1. Send payment with Form 1040-V to the appropriate lockbox address.

Form 1040-V, Payment Voucher, will be generated by the *e-file* software when the tax return results in a balance due.

Provide Form 1040-V to the taxpayer and emphasize that they are responsible for sending their payment with Form 1040-V to the appropriate lockbox address.



Caution: Do not attach payment or Form 1040-V to the taxpayer's Form 8453.

Advise the taxpayer that they should:

- Make the check or money order payable to the U.S. Treasury. They should **not** send cash.
- Print the primary SSN shown on the tax return, a daytime telephone number, and “2003 Form 1040” on the check or money order.
- Separate the payment voucher at the perforation.
- Put the payment and the voucher *loose* (not stapled together) in the mailing envelope.
- Mail the payment and the Form 1040-V to the lockbox address

associated with the service center where the return was electronically filed.

2. Use the Direct Debit Option

This option works like Direct Deposit for refund returns. Balance due *TeleFile* returns also accept Direct Debit. The bank account information can be included in the electronic return, authorizing the Treasury to debit the taxpayer's account through the Automated Clearing House (ACH) system. For TeleFile returns, the TeleFile script will prompt the taxpayer to identify a payment method; and if Direct Debit is selected, the caller will then be prompted to provide the account information.

There is no fee for the Direct Debit transaction. The taxpayer will designate the date that the debit will occur, which can be as late as April 15, 2003.

3. Pay with a Credit Card (Pay-by-Phone)

This option allows taxpayers to make a tax payment via an interactive voice response system for balance due 1040 series returns; estimated taxes (1040ES), and extensions of time to file (Form 4868). The touch tone option is available 24 hours a day, 7 days a week.

After completing their balance due return the taxpayer can call **Official**



Payments Corp. at 1-888-2PAY-TAX or Phone Charge, Inc. at 1-888-ALL-TAXX. They will then be prompted to enter a *jurisdiction code of 1040* to select a federal payment option. The taxpayer will continue following the prompts to provide the necessary information including their TIN, credit card number and expiration date.

IRS does not directly accept the credit card payment and is therefore not the merchant. The credit card processor covers its costs by assessing a “convenience fee” to taxpayers using this system. The caller will be advised of the amount of this fee. If the taxpayer agrees to the convenience fee, they will be prompted to continue; if they do not agree, they can terminate the call and the transaction will not be completed.

Can't Pay in Full?

Taxpayers who **cannot pay the amount they owe in full by April 15, 2003**, may wish to request an installment agreement. This can be done by completing Form 9465, **INSTALLMENT AGREEMENT REQUEST**, which will be generated by your software. Form 9465 can be *e-filed* along with the tax return—or separately, as an electronically transmitted document.

If the amount owed is no more than \$25,000 and can be paid off within five years, the taxpayer can find out how long their proposed payments would last by accessing the “Interactive Installment Payment Process” link on the “Tax Info for You” section of the IRS Web site at **www.irs.gov**.

Note: The Web site does not store or transmit any personal data.

Self-Select PIN

Practitioner PIN for both the Self-Select and Practitioner PIN progress: [REDACTED]
 Check if using the Practitioner PIN program:

The information below, as well as the Practitioner PIN above, must be filled in for both PIN progress

The date must be entered below. This is today's date: **MM/DD/YYYY** 09/13/2002
 Do NOT use @/dashy Date: [REDACTED]

Taxpayer's PIN [REDACTED] Enter 5 numbers, other than all zeros.
 authorize do not authorize

Practitioner's name: [REDACTED] to enter this PIN as my signature on my tax year 2001 electronically filed income tax return.

Spouse's PIN [REDACTED] Enter 5 numbers, other than all zeros. Date: [REDACTED]
 authorize do not authorize

Practitioner's name: [REDACTED] to enter this PIN as my signature on my tax year 2001 electronically filed income tax return.

Third Party Designee
 Do you want to allow another person to discuss this return with the IRS? Yes No
 You can use Tax Form Defaults to set the information below. It will transfer only if "Yes" is checked.

Designee's name	Designee's telephone	Designee's PIN (cannot be 00000)
[REDACTED]	[REDACTED]	[REDACTED]

Preparer Information Check to bill as a self-prepared return:

Preparer's ID: [REDACTED] Date: [REDACTED]
 Preparer's name: [REDACTED]
 Preparer's SSN: [REDACTED] PTIN: F [REDACTED] Check if self-employed:
 Firm name: [REDACTED] EIN: [REDACTED]
 Address: [REDACTED] Phone: [REDACTED]
 Zip code: [REDACTED] Fax: [REDACTED]
 E-mail address: [REDACTED]
 Non-paid preparer indicator (IRS, VITA, or military use)

Preparer's Use Fields

1	2	3
[REDACTED]	[REDACTED]	[REDACTED]
4	5	6
[REDACTED]	[REDACTED]	[REDACTED]
7	8	9
[REDACTED]	[REDACTED]	[REDACTED]

Income: \$ 52946 Refund: \$ 8533 Batch 30 EFile 0 Year 111-45-0321 8/13/2002 return

Self-Select PIN

- See Pub 3189 for instructions to use Self-Select PIN.
- VITA Program participants are encouraged to use the Self-Select PIN only when the taxpayer enters a pin.

Collate Copies

IRS copies

- Form 8453 with original signature
- Copy of Release of Dependency
- Copy of Power of Attorney

Tax Center copies:

- Main Information Sheet
- Form 8453 with original signature
- Copy of Release of Dependency
- Copy of Power of Attorney
- Copy of all W-2's

Taxpayer copies:

- Copy of complete tax return with all forms & schedules
- Form 8453 with original signature
- Original Release of Dependency
- Original Power of Attorney
- All other W-2's

Help Sources...

Source	Contact	Phone #
UTS/TaxWise Customer Service		1-800-411-6391
UTS/TaxWise Toll-Free Transmission		1-800-829-5945
VITA/TCE <i>e-file</i> Coordinator		
Local Technology Support Specialist		
Automated Tax Refund Information		1-800-829-4477
VITA/TCE Hotline (for volunteers only)*		1-800-829-8482

***February 2 through April 15, 2002**
Mon. - Fri. 8 a.m. through 7:30 p.m. CST
Saturday 8 a.m. through 4 p.m. CST