

# 1997 Form 1040-V



Department of the Treasury  
Internal Revenue Service

## What Is Form 1040-V and Do You Need To Use It?

It is a statement you send with your payment of any balance due on line 64 of your **1997 Form 1040**. Using Form 1040-V allows us to process your payment more accurately and efficiently. We strongly encourage you to use Form 1040-V, but there is no penalty if you do not do so.

## How To Fill In Form 1040-V

**Box 1.** Enter the amount of your payment.

**Box 2.** Enter the first four letters of your last name. See examples below.

Name	Enter	Name	Enter
John Brown . . .	BROW	Jean McCarthy . . .	MCCA
Juan DeJesus . . .	DEJE	Helen O'Neill . . .	ONEI
Joan A. Lee . . .	LEE	Pedro Torres-Lopez .	TORR

**Boxes 3 and 4.** Enter your social security number (SSN) in box 3. If you are filing a joint return, enter in box 3 the SSN shown first on your return and in box 4 the SSN shown second.

**Box 5.** Enter your name(s) and address as shown on your return.

## How To Prepare Your Payment

- Make your check or money order payable to the "Internal Revenue Service" (not "IRS"). **Do not** send cash.
- Make sure your name and address appear on your check or money order.
- Write "1997 Form 1040," your daytime phone number, and SSN on your check or money order. If you are filing a joint return, enter the SSN shown **first** on your return.

## How To Send In Your Return, Payment, and Form 1040-V

- Detach Form 1040-V along the dotted line.
- **DO NOT** attach your payment or Form 1040-V to your return or to each other. Instead, just put them loose in the envelope.
- If an envelope came with your tax package, please use it to mail your 1997 tax return, payment, and Form 1040-V.
- If you do not have that envelope or you moved or used a paid preparer, mail your tax return, payment, and Form 1040-V to the Internal Revenue Service at the address shown on the back that applies to you.

**Note:** If you filed electronically, send your payment and Form 1040-V to the applicable address shown on the back.

**Paperwork Reduction Act Notice.** We ask for the information on Form 1040-V to help us carry out the Internal Revenue laws of the United States. If you use Form 1040-V, you must provide the requested information. Your cooperation will help us ensure that we are collecting the right amount of tax.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by Internal Revenue Code section 6103.

The time needed to complete and mail Form 1040-V will vary depending on individual circumstances. The estimated average time is 13 minutes. If you have comments about the accuracy of this time estimate or suggestions for making Form 1040-V simpler, we would be happy to hear from you. See the Instructions for Form 1040.

Cat. No. 20975C

▼ DETACH HERE AND MAIL WITH YOUR PAYMENT ▼

Form **1040-V** (1997)

Form **1040-V**

Department of the Treasury  
Internal Revenue Service (99)

## Payment Voucher

OMB No. 1545-0074

**1997**

▶ Do not staple or attach this voucher to your payment.

<p><b>1</b> Enter the amount of the payment you are making</p> <p>▶ \$ .</p>	<p><b>2</b> Enter the first four letters of your last name</p> <p>_____</p>	<p><b>3</b> Enter your social security number</p> <p>_____</p>
<p><b>4</b> If a joint return, enter the SSN shown second on that return</p> <p>_____</p>	<p><b>5</b> Enter your name(s)</p> <p>_____</p> <p>Enter your address</p> <p>_____</p> <p>Enter your city, state, and ZIP code</p> <p>_____</p>	

Cat. No. 20975C

IF you live in . . .	THEN use this address if you:		
	Prepared your own return . . .	Used a paid preparer . . .	Filed electronically . . .
Florida, South Carolina	Atlanta, GA 39901-0002	P.O. Box 105093 Atlanta, GA 30348-5093	P.O. Box 6223 Chicago, IL 60680-6223
Georgia	Atlanta, GA 39901-0002	P.O. Box 105093 Atlanta, GA 30348-5093	P.O. Box 1214 Charlotte, NC 28201-1214
New Jersey, New York ( <i>New York City and counties of Nassau, Rockland, Suffolk, and Westchester</i> )	Holtsville, NY 00501-0002	P.O. Box 1187 Newark, NJ 07101-1187	P.O. Box 371361 Pittsburgh, PA 15250-7361
New York ( <i>all other counties</i> ), Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont	Andover, MA 05501-0002	P.O. Box 371361 Pittsburgh, PA 15250-7361	P.O. Box 371361 Pittsburgh, PA 15250-7361
Illinois, Iowa, Minnesota, Missouri, Wisconsin	Kansas City, MO 64999-0002	P.O. Box 970011 St. Louis, MO 63197-0011	P.O. Box 970016 St. Louis, MO 63197-0016
Delaware, District of Columbia, Maryland, Pennsylvania, Virginia	Philadelphia, PA 19255-0002	P.O. Box 8530 Philadelphia, PA 19162-8530	P.O. Box 371361 Pittsburgh, PA 15250-7361
Indiana, Kentucky, Michigan, Ohio, West Virginia	Cincinnati, OH 45999-0002	P.O. Box 6223 Chicago, IL 60680-6223	P.O. Box 6223 Chicago, IL 60680-6223
Kansas, New Mexico, Oklahoma, Texas	Austin, TX 73301-0002	P.O. Box 970016 St. Louis, MO 63197-0016	P.O. Box 970016 St. Louis, MO 63197-0016
Alaska, Arizona, California ( <i>counties of Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mendocino, Modoc, Napa, Nevada, Placer, Plumas, Sacramento, San Joaquin, Shasta, Sierra, Siskiyou, Solano, Sonoma, Sutter, Tehama, Trinity, Yolo, and Yuba</i> ), Colorado, Idaho, Montana, Nebraska, Nevada, North Dakota, Oregon, South Dakota, Utah, Washington, Wyoming	Ogden, UT 84201-0002	P.O. Box 7704 San Francisco, CA 94120-7704	P.O. Box 7704 San Francisco, CA 94120-7704
California ( <i>all other counties</i> ), Hawaii	Fresno, CA 93888-0002	P.O. Box 60000 Los Angeles, CA 90060-6000	P.O. Box 7704 San Francisco, CA 94120-7704
Alabama, Arkansas, Louisiana, Mississippi, North Carolina, Tennessee	Memphis, TN 37501-0002	P.O. Box 1214 Charlotte, NC 28201-1214	P.O. Box 1214 Charlotte, NC 28201-1214
All APO and FPO addresses, American Samoa, nonpermanent residents of Guam or the Virgin Islands*, Puerto Rico ( <i>or if excluding income under section 933</i> ), a foreign country ( <i>or if a dual-status alien</i> ): U.S. citizens or those filing Form 2555, Form 2555-EZ, or Form 4563	Philadelphia, PA 19255-0002	P.O. Box 8530 Philadelphia, PA 19162-8530	P.O. Box 371361 Pittsburgh, PA 15250-7361

\* Permanent residents of Guam or the Virgin Islands should not use Form 1040-V.

