

Department  
of the  
Treasury

Internal  
Revenue  
Service

Office of  
Chief Counsel

# Notice

N(30)000-354

October 12, 2000

New CASE Aspect/Project  
Subject: Codes for Certain SB/SE Projects  
Upon Incorporation  
Cancel Date: into the CCDM

## Purpose

This notice provides instructions for applying new aspect/project codes to more particularly identify certain types of SB/SE projects in the CASE database. These procedures apply to all Chief Counsel functions performing SB/SE work.

## Background

Beginning in the first quarter of FY 2001, the Office of Chief Counsel will report all time and workload under the new operating divisions. Some of the SB/SE categories of work need to be more clearly defined by using one of the following aspect/project codes.

## New Aspect/Project Codes

The eight new aspect/project codes are:

Taxpayer Advocate Service (TAS) - Input for all field cases opened to handle requests for assistance from the Taxpayer Advocate Service.

Stakeholder Partnership, Education & Communications office (SPEC) - Input for all field cases opened to handle requests for assistance from the W&I Stakeholder Partnership, Education & Communications office.

Interest Abatement (INTAB) - Input for Tax Court Interest Abatement cases commenced pursuant to section 6404(i).

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Filing Instructions: Binder Part (30) \_\_\_\_\_ Master Sets: NO \_\_\_ RO \_\_\_  
NO: Circulate \_\_\_ Distribute X to: All Personnel \_\_\_ Attorneys \_\_\_ In: all offices  
RO: Circulate \_\_\_ Distribute X to: All Personnel \_\_\_ Attorneys \_\_\_ In: all offices  
Other National and Regional FOIA Reading Rooms  
Electronic Filename: ASBSE.pdf Original signed copy in: CC:F&M:PM:P

Innocent Spouse (INNSPO) - Input for Tax Court Innocent Spouse cases commenced pursuant to Section 6015(e).

Employment Tax (EMPTX) - Input for Tax Court Employment Tax cases commenced pursuant to section 7436.

Service Center Advice Network (SCAN) - Input for all field cases opened to handle requests for assistance from Service Centers under the Service Center Advice Network program.

Taxpayer Education and Communication (TEC) - Input for all field cases opened to handle requests from SB/SE Taxpayer Education and Communication.

Customer Account Services (CAS) - Input for all field cases opened to handle requests from SB/SE Customer Account Services other than Service Center Advice Network (SCAN) cases.

For further information regarding this notice please contact Christopher Sterner at (415) 744-9208.

\_\_\_\_\_/s/\_\_\_\_\_  
Kevin Brown  
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Small Business and Self-Employed